

[REDACTED]  
[REDACTED]

16 June 2016  
Reference: F0002804

Dear [REDACTED]

I am writing in respect of your recent request of 9 June 2016, for the release of information held by the Civil Aviation Authority (CAA). Having considered your request in line with the provisions of the Freedom of Information Act 2000 (FOIA), we are able to provide the information below.

**a) Maintenance/support contracts for vehicle telematics?**

We do not have a separate maintenance or support contract for vehicle telematics

**b) Makes and models for all vehicles can you also put this with the supplier of the vehicles?**

Please see attachment 1 for a list of vehicle makes and models, please note these only applies to company vehicles.

1. **Contract Type:** Vehicle Maintenance, Lease, Hire
2. **Incumbent Supplier: Who is the existing supplier for each contract?**  
Company Cars: Hitachi Capital Vehicle Solutions  
Hire Cars: Enterprise Rent-a-Car
3. **Annual Average Spend: What is the annual average spend for each supplier?**  
Hitachi - £839,000  
Enterprise - £120,000
4. **Contract Duration: What is the duration for each contract please include any extensions that maybe included within the contract?**
5. **Start Date: The start date of each individual contract.**  
Hitachi – July 2012  
Enterprise – June 2014
6. **Expiry Date: The expiry date of each individual contract.**  
Hitachi – July 2017  
Enterprise – March 2017

7. **Review Date: The review date of each individual contract.**  
Hitachi – July 2016  
Enterprise – currently under review, likely to be extended using CCS framework
8. **Number of Vehicles: Please can you provide me with the number of vehicles (cars), vans, plant hire, truck, RCV.**  
Company Cars – Currently 192  
Hire Cars – approx. 750 hires per year (includes multi-day hires)
9. **Brand of Vehicle: Can you please provide me with the brand for each vehicle for each contract?**  
Please see attachment 1
10. **Model of Vehicle: Can you please provide me with the model for each vehicle for each contract?**  
Please see attachment 1
11. **Contract Description: Can you please with a small description of what services are provided under this contract?**  
Fullv SMR (Service, Maintenance & Repair), including wear & tear and accident management.
12. **Vehicle Maintenance- Is there maintenance included within the agreement? Yes, or No or In-House (Maintenance is provided by the organisation), is there a contract for the servicing/maintenance of vehicle trackers?**  
Yes – Maintenance is covered
13. **Contract Owner- Can you please send me two contacts one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager.**  
Fleet Manager – Mark Rowlingson, [mark.rowlingson@caa.co.uk](mailto:mark.rowlingson@caa.co.uk)  
  
Head of Procurement – Kerry Simmons, [procurement@caa.co.uk](mailto:procurement@caa.co.uk)
14. **Including their full name, job title, contact number and direct email address.**  
Please see response to question 13
15. **I understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future procurements. Extending contract, going to tender etc.**  
The intention is to re-tender in 2016 for Company Vehicles, Hire Vehicles currently with Enterprise through CCS framework which expires in March 2017, at which time a new framework will be in place and we are likely to make use of that.

If you are not satisfied with how we have dealt with your request in the first instance you should approach the CAA in writing at:-

Caroline Chalk  
Head of External Information Services  
Civil Aviation Authority  
Aviation House  
Gatwick Airport South  
Gatwick  
RH6 0YR

[caroline.chalk@caa.co.uk](mailto:caroline.chalk@caa.co.uk)

The CAA has a formal internal review process for dealing with appeals or complaints in connection with Freedom of Information requests. The key steps in this process are set in the attachment.

Should you remain dissatisfied with the outcome you have a right under Section 50 of the FOIA to appeal against the decision by contacting the Information Commissioner at:-

Information Commissioner's Office  
FOI/EIR Complaints Resolution  
Wycliffe House  
Water Lane  
Wilmslow  
SK9 5AF  
<https://ico.org.uk/concerns/>

If you wish to request further information from the CAA, please use the form on the CAA website at <http://publicapps.caa.co.uk/modalapplication.aspx?appid=24>.

Yours sincerely

A handwritten signature in black ink that reads "Rihanne Stephen". The signature is written in a cursive, flowing style.

Rihanne Stephen  
Information Rights Officer

**CAA INTERNAL REVIEW & COMPLAINTS PROCEDURE**

- The original case to which the appeal or complaint relates is identified and the case file is made available;
- The appeal or complaint is allocated to an Appeal Manager, the appeal is acknowledged and the details of the Appeal Manager are provided to the applicant;
- The Appeal Manager reviews the case to understand the nature of the appeal or complaint, reviews the actions and decisions taken in connection with the original case and takes account of any new information that may have been received. This will typically require contact with those persons involved in the original case and consultation with the CAA Legal Department;
- The Appeal Manager concludes the review and, after consultation with those involved with the case, and with the CAA Legal Department, agrees on the course of action to be taken;
- The Appeal Manager prepares the necessary response and collates any information to be provided to the applicant;
- The response and any necessary information is sent to the applicant, together with information about further rights of appeal to the Information Commissioners Office, including full contact details.

## List of Vehicle Makes and Models

<b>Audi A1 Diesel Hatchback 1.6 TDI Sport 3Dr</b>
<b>Audi A1 Diesel Sportback 1.6 TDI Sport 5Dr</b>
<b>Audi A1 Sportback 1.4 Tfsi Sport 5Dr</b>
<b>Audi A1 Sportback Special Editions 2.0 TDI Black Edition 5Dr</b>
<b>Audi A3 Diesel Hatchback 2.0 TDI SE 3Dr S Tronic</b>
<b>Audi A3 Diesel Saloon 1.6 TDI 110 S Line 4Dr</b>
<b>Audi A3 Diesel Sportback 1.6 TDI S Line 5Dr S Tronic (stock only)</b>
<b>Audi A3 Diesel Sportback 1.6 TDI SE 5Dr</b>
<b>Audi A3 Diesel Sportback 1.6 TDI SE 5Dr</b>
<b>Audi A3 Diesel Sportback 2.0 TDI S Line 5Dr</b>
<b>Audi A3 Diesel Sportback 2.0 TDI Sport 5Dr S Tronic</b>
<b>Audi A3 Sportback 1.4 Tfsi 125 Sport 5Dr</b>
<b>Audi A3 Sportback 1.4 Tfsi 140 Sport 5Dr</b>
<b>Audi A3 Sportback 1.4 Tfsi 150 S Line 5Dr [nav]</b>
<b>Audi A3 Sportback 1.4 Tfsi 150 SE 5Dr</b>
<b>Audi A3 Sportback 1.4 Tfsi 150 Sport 5Dr S Tronic</b>
<b>Audi A3 Sportback 1.4 Tfsi E-tron 5Dr S Tronic</b>
<b>Audi A4 Diesel Saloon 2.0 TDI 177 Quattro SE Technik 4Dr S Tronic</b>
<b>Audi A5 Diesel Coupe 2.0 TDI 177 S Line 2Dr</b>
<b>Audi A5 Diesel Sportback 2.0 TDI 177 SE Technik 5Dr [5 Seat]</b>
<b>Audi A5 Diesel Sportback 2.0 Tdie 136 5Dr [5 Seat]</b>
<b>BMW 1 Series Diesel Coupe 120d M Sport 2Dr</b>
<b>BMW 1 Series Diesel Hatchback 116d Efficientdynamics Business 5Dr</b>
<b>BMW 1 Series Diesel Hatchback 116d Efficientdynamics Plus 5Dr</b>
<b>BMW 1 Series Diesel Hatchback 125d M Sport 5Dr Step Auto [professional Media]</b>
<b>BMW 3 Series Diesel Saloon 320d Efficientdynamics 4Dr Step Auto [bus Media]</b>
<b>BMW 3 Series Diesel Saloon 320d Sport 4Dr Step Auto [professional Media]</b>
<b>BMW 3 Series Diesel Touring 320d Efficientdynamics 5Dr Step Auto [bus Med]</b>
<b>BMW I8 Coupe 2Dr Auto</b>
<b>BMW X3 Diesel Estate Xdrive20d Xline 5Dr Step Auto</b>
<b>Citroen C1 Hatchback 1.0i Edition 5Dr</b>
<b>Citroen C3 Diesel Hatchback 1.4 HDi 16V SX 5Dr</b>
<b>Citroen C3 Diesel Hatchback 1.4 HDi VT 5Dr</b>
<b>Citroen C3 Diesel Hatchback 1.6 E-hdi Airdream Vtr+ 5Dr</b>
<b>Citroen C4 Cactus Diesel Hatchback 1.6 Bluehdi Flair 5Dr</b>
<b>Citroen C4 Diesel Hatchback 1.6 Bluehdi [120] Flair 5Dr</b>
<b>Citroen C4 Diesel Hatchback 1.6 Bluehdi Feel 5Dr</b>
<b>Citroen C4 Diesel Hatchback 1.6 Bluehdi Feel 5Dr</b>
<b>Citroen C4 Diesel Hatchback 1.6 Bluehdi Feel 5Dr [start Stop]</b>
<b>Citroen C4 Diesel Hatchback 1.6 Bluehdi Flair 5Dr</b>



Hyundai I30 Diesel Hatchback 1.6 Crdi Blue Drive SE 5Dr
Jaguar XE Diesel Saloon 2.0d R-sport 4Dr
Jaguar XF Diesel Saloon 2.2d [200] R-sport 4Dr Auto
KIA Ceed Diesel Hatchback 1.6 Crdi 4 Ecodynamics 5Dr
KIA Picanto Hatchback 1.0 1 5Dr
KIA Picanto Hatchback 1.0 1 Air 5Dr
KIA Picanto Hatchback 1.0 1 Air 5Dr
KIA Picanto Hatchback 1.25 3 5Dr
KIA RIO Hatchback 1.4 2 5Dr ISG
KIA Sportage Diesel Estate 2.0 Crdi Kx-3 5Dr [sat Nav]
Land Rover Range Rover Evoque Diesel Hatchback 2.0 TD4 SE 5Dr
Land Rover Range Rover Evoque Diesel Hatchback 2.2 eD4 Pure 5Dr 2WD
Lexus CT Hatchback 200h 1.8 Advance 5Dr CVT Auto
Lexus CT Hatchback 200h 1.8 F-sport 5Dr CVT Auto [premium Navigation]
Mazda3 Diesel Fastback 2.2d Sport Nav 4Dr
Mazda3 Diesel Fastback 2.2d Sport Nav 4Dr [leather]
Mercedes-benz A Class Diesel Hatchback A180 CDI AMG Sport 5Dr [map Pilot]
Mercedes-benz A Class Diesel Hatchback A180 CDI Blueefficiency SE 5Dr [map Pilot]
Mercedes-benz A Class Diesel Hatchback A180 CDI Blueefficiency SE 5Dr [map Pilot]
Mercedes-benz A Class Diesel Hatchback A180 CDI SE 5Dr
Mercedes-benz A Class Diesel Hatchback A180d SE 5Dr
Mercedes-benz A Class Diesel Hatchback A180d Sport Premium Plus 5Dr Auto
Mercedes-benz B Class Diesel Hatchback B180 [1.5] CDI Sport 5Dr Auto
Mercedes-benz B Class Diesel Hatchback B180 CDI ECO SE 5Dr
Mercedes-benz C Class Diesel Saloon C220 Bluetec AMG Line Premium Plus 4Dr Auto
Mercedes-benz C Class Estate C350e Sport 5Dr Auto
Mercedes-benz C Class Estate C350e Sport Premium Plus 5Dr Auto
Mercedes-benz C Class Saloon C350e Sport Premium Plus 4Dr Auto
Mercedes-benz C Class Saloon C350e Sport Premium Plus 4Dr Auto
Mercedes-benz E Class Diesel Estate E300 Bluetec Hybrid AMG Line Premium 5Dr Tip
Mercedes-benz SLK Diesel Roadster 250 CDI 2Dr Tip Auto
Mini Hatchback 1.5 Cooper 3Dr Auto
Mitsubishi ASX Estate 1.6 Zc-m 5Dr
Mitsubishi Outlander Estate 2.0 Phev Gx3h 5Dr Auto
Mitsubishi Outlander Estate 2.0 Phev Gx3h 5Dr Auto
Mitsubishi Outlander Estate 2.0 Phev Gx3h 5Dr Auto [leather]
Mitsubishi Outlander Estate 2.0 Phev Gx4h 5Dr Auto
Mitsubishi Outlander Estate 2.0 Phev Gx4h 5Dr Auto
Mitsubishi Outlander Estate 2.0 Phev Gx4h 5Dr Auto
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<b>Mitsubishi Outlander Estate 2.0 Phev Gx4hs 5Dr Auto</b>
<b>Mitsubishi Outlander Estate 2.0 Phev Gx4hs 5Dr Auto</b>
<b>Nissan Leaf Hatchback Acenta 5Dr Auto</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi Acenta 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi Acenta Premium 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi Acenta Premium 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi Acenta Premium 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi N-tec+ 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi N-tec+ 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi N-tec+ 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi N-tec+ 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi N-tec+ 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi N-tec+ 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.5 dCi Tekna 5Dr</b>
<b>Nissan Qashqai Diesel Hatchback 1.6 dCi Tekna 5Dr Xtronic</b>
<b>Nissan Qashqai Hatchback 1.2 Dig-t Acenta [smart Vision Pack] 5Dr Xtronic</b>
<b>Nissan X-trail Diesel Station Wagon 1.6 dCi Tekna 5Dr</b>
<b>Peugeot 208 Hatchback 1.2 Puretech 110 GT Line 5Dr Eat6</b>
<b>Relay 1800 LWB Diesel 2.2 HDi High Roof Window Van</b>
<b>Relay Minibus LWB Diesel 2.2 HDi High Roof 15 Seat</b>
<b>Renault Captur Diesel Hatchback 1.5 dCi 90 Dynamique Medianav Energy 5Dr</b>
<b>Renault Clio Diesel Hatchback 1.5 dCi 90 Dynamique S Medianav 5Dr EDC</b>
<b>Renault Clio Hatchback 1.2 16V Dynamique Nav 5Dr</b>
<b>Renault Kadjar Diesel Hatchback 1.5 dCi Dynamique S Nav 5Dr EDC</b>
<b>Renault Megane Diesel Sport Tourer 1.5 dCi Dynamique Tomtom Energy 5Dr</b>
<b>Skoda Citigo Hatchback 1.0 MPI Greentech SE 5Dr</b>
<b>Skoda Citigo Hatchback 1.0 MPI SE 3Dr</b>
<b>Skoda Fabia Diesel Estate 1.6 TDI CR 105 SE 5Dr</b>
<b>Skoda Octavia Diesel Estate 1.6 TDI CR Greenline II 5Dr</b>
<b>Skoda Octavia Diesel Estate 1.6 TDI CR SE 5Dr</b>
<b>Toyota Auris Hatchback 1.8 Vvti Hybrid Excel 5Dr CVT Auto [lr/nv/pnrf]</b>
<b>Toyota Auris Hatchback 1.8 Vvti Hybrid Excel 5Dr CVT Auto [lr/nv/pnrf]</b>
<b>Toyota Auris Touring Sport 1.8 Vvti Hybrid Icon 5Dr CVT Auto</b>
<b>Toyota Aygo Hatchback 1.0 Vvt-i X-pression 5Dr [x-nav] MMT</b>
<b>Toyota Prius Hatchback 1.8 Vvti Excel 5Dr CVT</b>



<b>Toyota Yaris Hatchback 1.5 Hybrid Excel 5Dr CVT [leather/nav/15 Inch]</b>
<b>Vauxhall Ampera Hatchback Electron 5Dr Auto</b>
<b>Vauxhall Ampera Hatchback Positiv 5Dr Auto</b>
<b>Vauxhall Astra Diesel Sports Tourer 1.6 Cdti 16V Ecoflex Design 5Dr</b>
<b>Vauxhall Corsa Diesel Hatchback 1.3 Cdti [95] Ecoflex SRi 5Dr</b>
<b>Vauxhall Zafira Diesel Tourer 2.0 Cdti Ecoflex Tech Line 5Dr</b>
<b>Volkswagen Golf Diesel Estate 1.6 TDI 110 Bluemotion 5Dr</b>
<b>Volkswagen Golf Diesel Estate 1.6 TDI SE 5Dr</b>
<b>Volkswagen Golf Diesel Estate 1.6 TDI SE 5Dr</b>
<b>Volkswagen Golf Diesel Estate 2.0 TDI GT 5Dr</b>
<b>Volkswagen Golf Diesel Hatchback 1.6 TDI 105 SE 5Dr</b>
<b>Volkswagen Golf Diesel Hatchback 2.0 TDI GT 3Dr</b>
<b>Volkswagen Golf Diesel Hatchback 2.0 TDI GTD 5Dr</b>
<b>Volkswagen Golf Diesel Hatchback 2.0 TDI Match 5Dr</b>
<b>Volkswagen Golf Hatchback 1.4 TSI GTE 5Dr DSG</b>
<b>Volkswagen Golf Hatchback 2.0 TSI GTI 5Dr</b>
<b>Volkswagen Passat Diesel Estate 2.0 TDI SCR 190 GT 5Dr</b>
<b>Volkswagen Passat Diesel Estate 2.0 TDI SE Business 5Dr</b>
<b>Volkswagen Scirocco Diesel Coupe 2.0 TDi 184 Bluemotion Tech R Line 3Dr</b>
<b>Volkswagen Touran Diesel Estate 2.0 TDI Bluemotion Tech Sport 5Dr</b>
<b>Volvo S60 Diesel Saloon D4 [181] Business Edition 4Dr</b>
<b>Volvo V40 Diesel Hatchback D2 Cross Country Lux Nav 5Dr</b>
<b>Volvo V40 Diesel Hatchback D2 R Design 5Dr</b>
<b>Volvo V40 Diesel Hatchback D2 R Design 5Dr</b>