

To: UK CAA Registered Training Facilities (RTFs)

Attention: RTF Owner/ Chief Flying Instructor

14 February 2019

Dear RTF Owner/Chief Flying Instructor

**UK CAA REGISTERED TRAINING FACILITIES (RTFs): ORGANISATION
ARRANGEMENTS AFTER 8 APRIL 2019**

Your pilot training organisation status as a Registered Training Facility (RTF) with the UK Civil Aviation Authority (CAA) is set to change after 8 April 2019. This letter is to advise how RTFs will be affected by these regulatory changes and the options available to continue delivering the Part-FCL PPL and LAPL pilot licence and associated ratings training courses, including Theoretical Knowledge (TK), after this date.

All RTFs will cease to be recognised in law after 8 April 2019, after which any pilot training organisation wishing to offer training for Part-FCL pilot licence and ratings including TK must be either an Approved Training Organisation (ATO) or a Declared Training Organisation (DTO). This change will apply regardless of the UK leaving the European Union or whether the UK remains a participant in the European Aviation Safety Agency (EASA) system.

The DTO construct was created to meet the needs of the GA sector with 'light touch' regulatory requirements when compared to an ATO. The CAA therefore expects most RTFs, choosing to continue to deliver the same pilot training courses after 8 April 2019, to declare as a DTO rather than apply for approval as an ATO.

A recent review of our records show that we have not received a DTO declaration by your RTF. This straightforward process needs to be completed before 8 April 2019 if your organisation wishes to continue to deliver the same pilot training courses after this date.

RTFs are strongly encouraged to review CAA Publication CAP1637, 'Guidance Criteria for Declared Training Organisations' before making a declaration to the CAA.

- <http://publicapps.caa.co.uk/docs/33/CAP1637v4%20-%20DTO%20Guidance.pdf>

Detailed information on how to set up and declare as a DTO are on the CAA website here:

- <https://www.caa.co.uk/General-aviation/About-the-GA-unit/Declared-Training-Organisations/>

In the future, if the UK is no longer a participant in the EASA system then any UK CAA registered ATO or DTO may need to take further action if they wish to continue to train for EASA Part-FCL pilot licences and ratings. Details are published on the CAA's EU Exit microsite here:

- <https://info.caa.co.uk/eu-exit/approved-training-organisations/>

I must emphasise if your RTF takes no action then it will cease on 8 April 2019. This means your organisation will no longer be able to deliver pilot training towards the Part-FCL PPL, and LAPL pilot licence and associated ratings, including TK after this date.

The CAA looks forward to receiving your DTO Declaration soon to enable continuity of your pilot training delivery after 8 April 2019.

Should you have any further queries, please contact the CAA GA Unit:

- Email: ga@caa.co.uk
- Tel: +44 (0)1293 573988

Yours sincerely

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