

Application form for a Training Manager

Please complete this form in BLOCK CAPITALS using black or dark blue ink after reading the guidance notes.

When this form is completed, please forward it together with any copies of applicant's qualification certificates. Regulation 62 of the Space Industry Regulations 2021 specifies the application for the approval of a training manager



Reference (to be completed by CAA)

FALSE REPRESENTATION STATEMENT

It is an offence under Regulation 14 of the Space Industry Act in purported compliance with regulation [13](#), to make a statement or provide information known to be false in a material particular, or recklessly to make such a statement or provide such information. This offence is punishable on summary conviction with a fine and on conviction on indictment with a fine or up to two years imprisonment or both.

1. TRAINING MANAGER DETAILS

To be completed by the Licensee

Title: Forename(s): Surname:

2. LICENCE TYPE

To be completed by the Licensee

Launch Range [Tick as applicable]

3. STATEMENT OF RESPONSIBILITIES

To be completed by the Licensee

Please complete here a statement of the matters for which the Training Manager is responsible for in line with the requirements outlined in regulation 64:

4. SUPPORTING TRAINING EVIDENCE OF TRAINING MANAGER

Please outline below, in line with regulation 64, what knowledge of good educational practice, instruction techniques and devising training courses that your proposed Training Manager has. Furthermore, we require evidence of any experience as an instructor and any organisational/ management experience that they have to support this application.

Please detail here what copies of qualifications and/or supporting evidence you wish to submit with this application form.

5. GUIDANCE NOTES

1. Please refer to false representation statement on page 1
2. This completed form must be forwarded to commercialspaceflight@caa.co.uk
3. Please send any more detailed information on the candidate training manager that you wish to supply as evidence, or in explanation, along with this application form
4. Please note failure to submit this fully completed application form and supporting documentation will lead to a delay in processing your application
5. The licensee must inform the regulator in writing as soon as possible of any material change in any of the information provided
6. No change may be made to the extent of the responsibilities of the training manager, as described in the statement of responsibilities in section 3, without prior approval.

Licensee Signature: Date:

Position.....