

Sailplane - Application for Part-SFCL Sailplane Pilot Licence



Please read the included guidance notes before completing. Submission instructions can be found at the end of the form.

Unique No. (to be completed by CAA)

FALSE REPRESENTATION STATEMENT

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, license, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with an unlimited fine or imprisonment or both.

1. APPLICANT DETAILS

(The Applicant is responsible for payment of CAA charges) To be completed by the Applicant

CAA Personal reference number (if known):

Title: Forename: Surname:

Date of birth (dd/mm/yyyy): Nationality:

Town of birth: Country of birth:

Permanent Address:

..... Postcode:

Telephone: Mobile telephone:

E-mail:

A certified copy of your valid Passport or Full UK Photographic Driving Licence (see Guidance Note 1) must accompany your application as proof of identification.

2. ADDRESS FOR CORRESPONDENCE (if different from above)

To be completed by the Applicant

Postal Address:

.....

..... Postcode:

3. MEDICAL FITNESS

To be completed by the Applicant

LAPL Medical Certificate

Class 2 Medical Certificate

Class 1 Medical Certificate

CAA PMD

4. PARTICULARS OF UK OR NON-UK LICENCES HELD

To be completed by the Applicant

| Issuing Authority | Type/Class of Licence | Licence No. | Expiry Date (If Applicable) |
|-------------------|-----------------------|-------------|-----------------------------|
| | | | |
| | | | |
| | | | |
| | | | |

| 5. APPLICATION (tick as appropriate) | To be completed by the Applicant |
|---|---|
| I am applying for Sailplanes: | |
| SPL | UK FRTOL |
| Sailplane: | |
| Sailplanes/powerd sailplanes | Touring Motor Glider (TMG) TMG Night |
| Instructor: | |
| BI(S) | FI(S) (Restricted) FI(S) (Unrestricted) |
| FI(S) Privileges | |
| SPL (SFCL.315(a)(1/2/3)) | Additional TMG privileges (SFCL.315(a)(4)) Basic aerobatic, advanced aerobatic, sailplane cloud flying privileges or banner towing rating (Delete as appropriate) (SFCL.315(a)(5)) |
| TMG flight at night (SFCL.315(a)(6)) | FI(S) certificate (SFCL.315(a)(7)) BI(S) Certificate (SFCL.315(a)(8)) |
| Note: Any additional rating applied for, other than those mandatory for licence issue, may incur an additional charge. | |

| 6. FLYING EXPERIENCE – SPL | To be completed by the Applicant | | |
|--|----------------------------------|--------------------------------|--------------|
| | Hours Claimed | Qualifying Hours (SFCL.130) | CAA use only |
| Supervised Solo flight time | | | |
| Date of solo cross-country flight no less than 50KM/27NM or Date of dual cross-country flight no less than 100KM/55NM | Date: Date: | | |
| Dual instruction | | | |
| Number of Launches and Landings | No. | | |
| Credit for PIC experience in aircraft after ATO/DTO/Gliding Club assessment (if applicable) | | | |
| Experience claimed in TMG (if applicable) | No. | | |
| TMG Extension Only- Date of dual cross-country flight no less than 150KM/80NM during which one full-stop landing at an aerodrome was performed. | Date: | | |
| Total Hours | | | |

7. ATO/DTO/Gliding Club CERTIFICATION (Tick as appropriate) To be completed by the ATO/DTO/Gliding Club

I certify that (name).....has satisfactorily completed a course of training for the grant of a Sailplane Pilot's Licence or Basic Instructor (Sailplanes) Flight Instructor (Sailplanes)
 (Sailplanes/Powered Sailplanes or TMG)

I further certify that I have examined the applicants flying log and the entries in them meet in full the flying experience requirements for the grant of a Sailplane Pilot's Licence or Basic Instructor (Sailplanes) or Flight Instructor (Sailplanes) in accordance with Part-SFCL of this application form.

Recommended for Skill Test/Assessment of Competence by (name):

Licence No:

Approved/Declared Training Organisation (ATO/DTO)/Gliding Club Name:

ATO/DTO Number (if applicable):

Name of Head of Training (HoT)/Chief Flying Instructor (CFI):

Signature (HoT/CFI): Date:

8. THEORETICAL KNOWLEDGE EXAMINATIONS

To be completed by the ATO/DTO/Gliding Club

| Examination Paper | Exam Date | Paper No. | Mark (%) | Examination Paper | Exam Date | Paper No. | Mark (%) |
|--------------------------------|-----------|-----------|----------|--------------------------------------|-----------|-----------|----------|
| Air Law | | | | Operational Procedures Sailplane | | | |
| Human Performance | | | | Aircraft General Knowledge Sailplane | | | |
| Meteorology | | | | Navigation Sailplane | | | |
| Communications | | | | | | | |
| Principles of Flight Sailplane | | | | | | | |

I certify that (name).....has satisfactorily completed all of the required theoretical examinations for the grant of a Sailplane Pilot's Licence in accordance with Part-SFCL.

Approved Training/Declared Organisation Name (ATO/DTO):

ATO/DTO No: or Gliding Club Name:

Name of Head of Training (HoT)/Chief Flying Instructor (CFI):

Signature (HoT/CFI): Date:

PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1

13. CAA USE ONLY

| | |
|---------------------|-----------------------------|
| Date of Issue | Enclosures |
| Checked by | |
| Loaded by | Despatch/collection details |
| Signed by | |

14. COURIER CHARGES

Note to all customers: All original documents submitted by the customer and CAA issued documents, will be returned by secure courier and are subject to the appropriate charge as detailed on our website; please click attached link "[Courier Charge](#)". The courier charge will be added to the relevant charge as per the Personnel Licensing [Scheme of Charges](#) and payable with application.

Should you decide that you do not wish to use the courier option, please tick the box below and all documents will be returned by normal post (Second Class). If the documents sent by normal post fail to arrive at your postal address, we will only be able to re-issue the CAA documents, 15 working days after the original date of despatch from our office. A written request and secure courier fee will also be required. The CAA is not liable for any direct or consequential loss or delay that is caused by normal postal service.

If you wish to opt out of document return by secure courier, please tick box.

Please note: The CAA is not liable for any direct or consequential loss or delay that is caused by the Secure Courier Service. Any damage to products received by you must be notified in writing to the CAA no later than 24 hours from the time of signing for the product(s). You must also return the damaged product(s) to the CAA no later than one week from the receipt and in return, we will reimburse the cost of postage. The CAA will assist you with your claim from the Secure Courier Service provider to recover your financial loss. Such claims will be limited to the price of replacement product(s) in line with the courier terms and conditions.

15. CHARGES

Where charges are to be paid other than by the applicant, please enter the name of the person/company who is paying:

.....

IMPORTANT NOTES:

- **Additional Charges:** Where the cost of the CAA investigations exceeds the application charge payable, the applicant shall pay additional charges to recover those excess costs incurred by the CAA in accordance with the Scheme of Charges.
- **Overseas Visits:** If a Member or employee of the CAA is required to travel overseas in respect of this application you are advised to read the CAA Scheme of Charges to which this application relates and the section entitled 'Additional charge where functions are performed abroad'. All expenses incurred in pursuance of this application by virtue of travelling overseas will be payable by the applicant on demand.
- **Withdrawal/Cancellation of Application:** In the event that this application is withdrawn by the applicant, a cancellation charge may be levied. The cancellation charge reflects the work carried out by the CAA on behalf of the applicant up to the point of cancellation. Please see the [CAA Refunds Policy](#) for more information. Where sufficient funds remain from the original application charge, this charge will be deducted from any refund made in respect of the application following cancellation.
NB: This application will not be processed until the applicable charges have been received.

16. FINANCIAL DECLARATION

I hereby declare that to the best of my knowledge the particulars entered on this application are accurate.

I agree to pay the charges for this application in accordance with the Scheme of Charges (www.caa.co.uk/ors5).

I agree to pay any additional charges which may become payable in respect of this application under the Scheme of Charges.

Name of Applicant:

Signature of Applicant: Date:

PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1

17. APPLICATION FORM SUBMISSION SERVICE (SUBMIT & PAY)

After thoroughly reviewing the 'Which sections of the application form to complete' and 'What documents to submit' please following the instructions below:

Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application, supporting documentation (if applicable) and to make payment by credit/debit card. You will be required to upload a copy of the completed application form as part of the submission.

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and paid the relevant fee. You will be contacted regarding payment of the necessary fees

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges [List of Official Record Series 5 - Scheme of Charges \(caa.co.uk\)](http://www.caa.co.uk/ors5)

Important: Please save your completed form before proceeding.



If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.

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GUIDANCE NOTES

Having a clear application form and pilots' log(s) (where appropriate) will enable Shared Service Centre to issue licences and ratings more efficiently, with less risk of errors or rejections with subsequent delays to your application.

Please note that failure to submit a correctly completed application form with the required supporting documents will lead to the formal rejection of your application. In this instance we will issue you with a 30 day notice to meet the outstanding requirements and failure to meet this deadline will result in your application being cancelled and a fee for assessment and refund will be deducted as per our scheme of charges and our CAA refund policy.

ICAO Conversions are conducted in accordance with UK Regulation (EU) 2020/723. Verification of the licence is required as part of any ICAO conversion application. Please refer to SRG2142 for Verification process.

IMPORTANT INFORMATION

GUIDANCE NOTE 1: Certifiers of ID

The following people can act as 'certifiers':

Please refer to the list of Recognised Professions within the link: [Supporting documentation for private pilot licensing applications | UK Civil Aviation Authority](#)

Instructions for the certifier of your ID document are as follows:

1. Insert on the copy to be enclosed with the application: 'I have seen the original document and I certify that this is a complete and accurate copy of the original'.
2. Insert signature and date.
3. Certifier's name must be printed in block capitals.
4. Must include position or capacity, e.g. Head of Approved Training Organisation.

GUIDANCE NOTE 2: Radio Telephony (FRTOL) and English Language Proficiency (ELP)

Pilots who already hold a UK FRTOL, where the ELP has expired or has not previously been held with CAA, will be credited ELP based on valid ELP on an EASA licence. If ELP Level 4 or 5 has also expired on the EASA licence, you will need to go to a [UK CAA approved Language School for assessment](#).

EASA licence holders will be credited with FRTOL and ELP where these are held on an EASA licence. If ELP Level 4 or 5 has expired, you will need to go to a [UK CAA approved Language School for assessment](#).

Holders of a Sailplane Pilots Licence issued in accordance with ICAO Annex 1 who also holds a valid radiotelephony licence issued in accordance with Article 37 of the ITU Radio Regulations, will be credited with the written SPL Communications theoretical examination. The licence must be valid, and training must have been conducted using the English language, with English Language Proficiency endorsed on the licence. This can be used towards there requirement to gain an FRTOL with a SPL.

Where the above does not apply, you must pass UK FRTOL practical test. In all instances, you will need to be assessed for ELP Level 4, 5, 6 by a [method acceptable to the UK CAA](#).

GUIDANCE NOTE 2: Which sections of the application form to complete

| Application applied for | Sections to be fully completed |
|--|---|
| Part-SFCL SPL without FRTOL | 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12 |
| Part-SFCL SPL with FRTOL | 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 |
| Part-SFCL SPL third Country Conversion without FRTOL | 1, 2, 3, 4, 5, 6 (if applicable), 7 (if applicable), 8, 9, 12 |
| Part-SFCL SPL third Country Conversion with FRTOL | 1, 2, 3, 4, 5, 6 (if applicable), 7 (if applicable), 8, 9, 11, 12 |

| GUIDANCE NOTE 3: Supporting documentation required with the application | | |
|--|--|----------------------------|
| Application | Third Country Verification Process SRG2142 | N/A ✓ |
| | Copy of third country ICAO Licence and medical guidance note 1 | N/A ✓ |
| | Examiners Report form (for Skill Test/Assessment of Competence only) | ✓ ✓ |
| | Copy of Part-MED Medical Certificate or Pilot Medical Declaration | ✓ ✓ |
| | A certified copy of your valid Passport or full UK Photographic Driving Licence. (See guidance note 1) | ✓ ✓ |
| | Copies of flying log(s) and Logbook Personal Details Page | ✓ ✓ |
| | | SPL ICAO Conversion SPL |