

# TRANSFER SCREENING EXEMPTION (TSE) APPLICATION FORM



## PRE-ELIGIBILITY WARNING – READ BEFORE APPLYING

This application is **only applicable to entities involved in the handling or carriage of cargo or mail that is destined for the United Kingdom.**

You **must not apply** unless the following applies:

- For TSEs – You are requesting for cargo arriving into the UK by air to be exempt from screening prior to onwards travel as air cargo.

If you **do not** meet the above criteria, a Transfer Screening Exemption is **not applicable**, and your application **will not be considered**.

Submission of this application **does not guarantee approval**.

**PLEASE COMPLETE ALL BOXES BELOW IN TYPE FORMAT**

## 1. APPLICATION TYPE

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Please select **one**:

- Initial
- Renewal

## 2. ENTITY DETAILS

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**Entity Name:**

**Entity Registered Address:**

## 3. LOCATION / SITE DETAILS

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**Location / Site Name:**

**City:**

**Country:**

## 4. EXPIRY DATE

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**Requested Expiry Date:**

## 5. APPLICANT CONTACT EMAIL

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**Applicant Email Address:**

## 6. NOTES – WHAT TO EXPECT

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Any relevant notes or information you wish to include in support of this application:

## 7. DECLARATION

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I confirm that the information provided in this application is complete and accurate and that the eligibility conditions outlined above have been considered prior to submission.

**Name:**

**Position / Role:**

**Organisation:**

**Date:**

## 8. APPLICATION FORM SUBMISSION SERVICE (SUBMIT)

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**Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application and supporting documentation (if applicable). You will be required to upload a copy of the completed application form as part of the submission.**

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and provided the supporting documentation (if applicable).

**Important: Please save your completed form before proceeding.**

**Application Form Submission Service**

If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.