

Application for Fourth Sitting – Paper-based Theoretical Knowledge Examinations

Please complete this form online (preferred method) then print, sign and submit as instructed.
Alternatively, print, then complete in BLOCK CAPITALS using black or dark blue ink.



Unique Corporate No. (to be completed by CAA)

This application form is only to be used to conduct the 4th attempt of theoretical knowledge examinations for the remainder of exams that are not conducted online, including Microlights and Gyroplane.

1. PERSONAL DETAILS

CAA Personal reference number (if known)

Surname Forename(s)

Title Date of birth (dd/mm/yyyy) Nationality

Town of birth and Country of birth

Full Postal address

..... Postcode

Telephone Number Mobile Telephone

Email address

Address for correspondence (if different from above)

..... Postcode

2. EXAMINATION DETAILS (tick the subject required)

	Microlight	Gyroplane	PPL (A)	PPL (BA)	FRTOL
Aviation Law					
Meteorology					
Navigation					
Human Factors					
Communications					
Microlight (Technical)					
Gyroplane (Technical)					
IMC IR(R)					
Airmanship and Balloon Systems (Hot-air balloons)					

3. EXAMINATION DATE AND VENUE (See Guidance Notes)

I am available to sit the examination from Date or alternatively, this date:

Examination Venue: CAA Aviation House, Gatwick

Please ensure the email address entered above is correct as booking confirmation will be sent by email

4. DECLARATION OF COMPLETION OF FURTHER TRAINING (see Guidance Notes)

To be completed by the authorised instructor

I declare that has completed a course of further training following the failure of the third attempt at:

(Name of Examination) and is ready to sit the fourth attempt.

I declare I have followed the process in accordance with Standards Document 11 and my student is aware of the consequences of failing the fourth paper.

Signature Name (block capitals)
Head of Training/Chief Flight Instructor/Ground Examiner

Name of Flying Club/School:

Date

5. DECLARATION

FALSE REPRESENTATION STATEMENT

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with an unlimited fine or imprisonment or both.

I declare that the information provided on this form is correct. I accept that if I fail to pass the 4th attempt at this examination, all previous examination passes in all subjects will be rendered null and void.

Signature Date

6. APPLICATION FORM SUBMISSION SERVICE (SUBMIT & PAY)

Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application, supporting documentation (if applicable) and to make payment by credit/debit card. You will be required to upload a copy of the completed application form as part of the submission.

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and paid the relevant fee.

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges [List of Official Record Series 5 - Scheme of Charges \(caa.co.uk\)](#)

Important: Please save your completed form before proceeding.

Application Form Submission Service

If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.