

# APPLICATION FOR SAME DAY SERVICE - AIRCRAFT REGISTRATION



Submission instructions can be found at the end of the form.

Please indicate the requested service below. Further information regarding these services can be found on our [Service Standards](#) page.

Aircraft Registration:

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## SECTION 1: SAME DAY PROCESSING SERVICE

Registration Service	Additional Fee £ Aircraft greater than 15,000kg	Additional Fee Aircraft 15,000kg or less
Registration of Aircraft	£350	£220
De-registration of aircraft	£350	£220
Change of Registered ownership	£350	£220
Change of Registration marks	£350	£220
Same Day Service fee includes special delivery (All fees are inclusive of VAT)		

## SECTION 2: DECLARATION

I have read the service information on the CAA website and agree to pay the additional charges as detailed above.

Signed: ..... Company Name: .....

Print Name: ..... Date: .....

Email Address: .....

## SECTION 3: APPLICATION FORM SUBMISSION SERVICE (SUBMIT & PAY)

**Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application, supporting documentation (if applicable) and to make payment by credit/debit card. You will be required to upload a copy of the completed application form as part of the submission.**

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and paid the relevant fee. Do not complete this form and submit if the same day payment has already been made.

**Important: Please save your completed form before proceeding.**

**Application Form Submission Service**

If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.