

UK REGULATION (EU) No 1321/2014 PART CAMO - Compliance Checklist



This form can be filled in on screen (preferred method) then printed, signed and submitted as instructed. Alternatively, print, then complete in BLOCK CAPITALS using black or dark blue ink.

Section 1: Organisation Details

Organisation Name: AOC Number (if applicable): Part CAMO Approval Number:
Address.....
..... Postcode:
Contact Name: Tel. No.:
E-mail:
CAME Reference:
Part CAMO Organisation with AOC: Yes No
Stand-alone Part CAMO Organisation (Non-commercial Air Transport Aircraft Yes No
Only): Airworthiness Review Certificate Required (Rf: CAMO.A.125 (e)): Yes No
Permit to Fly Required (Rf: CAMO.A.125 (f)): Yes No
Compiled by (Org): Reviewed by (CAA use only): Date:

Section 2: Instructions for completion

1. UK Regulation (EU) 2020/270 amending UK Regulation (EU) No. 1321/2014 should be consulted at all times when completing this checklist.
2. When completing the checklist it is important to make a positive statement showing how the organization complies with the relevant part of the Part CAMO requirement.
3. If additional information is needed, please 'tick' the box in the 'additional info' section and add the additional information into Section 4.
4. Having completed the checklist, please return it to the CAA, using the e-mail address 'apply@caa.co.uk'.
5. When the checklist has been completed and accepted by the CAA a copy should be appended to the CAME.

Section 3: Compliance checklist

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
	CAMO.A.005 Scope				Yes No
	CAMO.A.105 Competent authority				Yes No
	CAMO.A.115 Application for an organisation certificate				Yes No
CAMO.A.115(a)	The application for a certificate or an amendment to an existing certificate in accordance with this Annex shall be made in a form and manner established by the competent authority, taking into account the applicable requirements of Annex I (Part-M), Annex Vb (Part-ML) and this Annex	AMC1 CAMO.A.115			Yes No
CAMO.A.115(b)	Applicants for an initial certificate pursuant to this Annex shall provide the competent authority with:				
CAMO.A.115(b)(1)	the results of a pre-audit performed by the organisation against the applicable requirements provided for in Annex I (Part-M), Annex Vb (Part-ML) and this Annex;	AMC2 CAMO.A.115(c)			Yes No
CAMO.A.115(b)(2)	documentation demonstrating how they will comply with the requirements established in this Regulation.	AMC2 CAMO.A.115 AMC1 CAMO.A.115(b)(2)			Yes No
CAMO.A.115(b)	Such documentation shall include, as provided for in point CAMO.A.130, a procedure describing how changes not requiring prior approval will be managed and notified to the competent authority.	GM1 CAMO.A.115(b)			Yes No
CAMO.A.120 Means of compliance					
CAMO.A.120(a)	Alternative means of compliance to the AMC adopted by the Agency may be used by an organisation to establish compliance with Regulation (EU) 2018/1139 and its delegated and implementing acts				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.120(b)	When an organisation wishes to use an alternative means of compliance, it shall, prior to using it, provide the competent authority with a full description of the alternative means of compliance. The description shall include any revisions to manuals or procedures that may be relevant, as well as an assessment demonstrating compliance with Regulation (EU) 2018/1139 and its delegated and implementing acts. The organisation may use these alternative means of compliance subject to prior approval by the competent authority, and upon receipt of the notification as provided for in point CAMO.B.120.				Yes No
CAMO.A.125 Terms of approval and privileges					
CAMO.A.125(a)	The approval is indicated on the certificate, which is included in Appendix I, and is issued by the competent authority				Yes No
CAMO.A.125(b)	Notwithstanding point (a), for air carriers licensed in accordance with Regulation (EC) No 1008/2008, the approval shall be part of the air operator certificate issued by the competent authority for the aircraft operated.				Yes No
CAMO.A.125(c)	The scope of work shall be specified in the continuing airworthiness management exposition (CAME) in accordance with point CAMO.A.300.				Yes No
CAMO.A.125(d)	An organisation approved in accordance with this Annex may:				
CAMO.A.125(d)(1)	manage the continuing airworthiness of aircraft, except those used by air carriers licensed in accordance with UK Regulation (EC) No 1008/2008, as listed on the certificate;				Yes No
CAMO.A.125(d)(2)	manage the continuing airworthiness of aircraft used by air carriers licensed in accordance with Regulation (EC) No 1008/2008, when listed both on its certificate and on its air operator certificate;				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.125(d)(3)	arrange to carry out limited continuing airworthiness tasks with any subcontracted organisation, working under its management system, as listed on the certificate;	AMC1 CAMO.A.125(d)(3)			Yes No
CAMO.A.125(d)(4)	extend an airworthiness review certificate under the conditions of point M.A.901(f) of Annex I (Part-M) or point ML.A.901(c) of Annex Vb (Part-ML), as applicable.				Yes No
CAMO.A.125(d)(5)	Approve the AMP, in accordance with point (b)(2) of point ML.A.302, for aircraft managed in accordance with Annex Vb (Part-ML).				Yes No
CAMO.A.125(e)	An organisation approved in accordance with this Annex and having its principal place of business in one of the Member States, may additionally be approved to carry out airworthiness reviews in accordance with point M.A.901 of Annex I (Part-M) or point ML.A.903 of Annex Vb (Part-ML) as applicable, and:	GM1 CAMO.A.125(e)			Yes No
CAMO.A.125(e)(1)	issue the related airworthiness review certificate and extend it in due time under the conditions of point M.A.901(c)(2) and point M.A.901(e)(2) of Annex I (Part-M) or point ML.A.901(c) of Annex Vb (Part-ML), as applicable;				Yes No
CAMO.A.125(e)(2)	issue a recommendation for the airworthiness review to the competent authority of the Member State of registry, under the conditions of point (d) of point M.A.901 or point (b) of point M.A.904 of Annex I (Part-M).				Yes No
CAMO.A.125(f)	An organisation holding the privileges referred to in point (e) may additionally be approved to issue a permit to fly in accordance with point (d) of point 21.A.711 of Annex I (Part-21) to Regulation (EU) No 748/2012 for the particular aircraft for which the organisation is approved to issue the airworthiness review certificate, when the organisation is attesting conformity with approved flight conditions, subject to an adequate procedure in the CAME referred to in point CAMO.A.300.	GM1 CAMO.A.125(f)			Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.130 Changes to the organisation					
CAMO.A.130	Application time frames/Management of changes/Changes requiring or NOT requiring prior approval.	AMC1 CAMO.A.130 AMC2 CAMO.A.130 GM1 CAMO.A.130			Yes No
CAMO.A.130(a)	The following changes to the organisation shall require prior approval:				
CAMO.A.130(a)(1)	changes that affect the scope of the certificate or the terms of approval of the organisation;	GM1 CAMO.A.130(a)(1) GM2 CAMO.A.130(a)(1)			Yes No
CAMO.A.130(a)(2)	changes to personnel nominated in accordance with points (a)(3) to (a)(5) and (b)(2) of point CAMO.A.305;				Yes No
CAMO.A.130(a)(3)	changes to the reporting lines between the personnel nominated in accordance with points (a)(3) to (a)(5) and (b)(2) of point CAMO.A.305, and the accountable manager;				Yes No
CAMO.A.130(a)(4)	the procedure as regards changes not requiring prior approval referred to in point (c).				Yes No
CAMO.A.130(b)	For any changes requiring prior approval in accordance with UK Regulation (EU) 2018/1139 and its delegated and implementing acts, the organisation shall apply for and obtain an approval issued by the competent authority. The application shall be submitted before any such change takes place, in order to enable the competent authority to determine continued compliance with UK Regulation (EU) 2018/1139 and its delegated and implementing acts and to amend, if necessary, the organisation certificate and related terms of approval attached to it. The organisation shall provide the competent authority with any relevant documentation. The change shall only be implemented upon receipt of formal approval by the competent authority in accordance with point CAMO.B.330. The organisation shall operate under the conditions established by the competent authority during such changes, as applicable.	GM1 CAMO.A.130(b)			Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.130(c)	All changes not requiring prior approval shall be managed and notified to the competent authority as defined in the procedure referred to in point (b) of point CAMO.A.115 and approved by the competent authority in accordance with point (h) of point CAMO.B.310.				Yes No
CAMO.A.135 Continued validity					
CAMO.A.135(a)	The organisation's certificate shall remain valid subject to compliance with all of the following conditions:				
CAMO.A.135(a)(1)	the organisation remaining in compliance with UK Regulation (EU) 2018/1139 and its delegated and implementing acts, taking into account the provisions related to the handling of findings as specified under point CAMO.B.350;				Yes No
CAMO.A.135(a)(2)	the competent authority being granted access to the organisation as specified in point CAMO.A.140;				Yes No
CAMO.A.135(a)(3)	the certificate not being surrendered or revoked.				Yes No
CAMO.A.135(b)	For air carriers licensed in accordance with UK Regulation (EC) No 1008/2008, termination, suspension or revocation of the air operator certificate automatically invalidates the organisation certificate in relation to the aircraft registrations specified in the air operator certificate, unless otherwise explicitly stated by the competent authority				Yes No
CAMO.A.135(c)	Upon revocation or surrender, the certificate shall be returned to the competent authority without delay.				Yes No
CAMO.A.140 Access					
CAMO.A.140	For the purpose of determining compliance with the relevant requirements of UK Regulation (EU) 2018/1139 and its delegated and implementing acts, the organisation shall grant access at any time to any facility, aircraft, document, records, data, procedures or any other material relevant to its activity subject to certification, whether it is contracted/subcontracted or not, to any person authorised by one of the following authorities:				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.140(a)	the competent authority defined in point CAMO.A.105;				Yes No
CAMO.A.140(b)	the authority acting under the provisions of point (d) of point CAMO.B.300 or point (e) of point CAMO.B.300.				Yes No
CAMO.A.150 Findings					
CAMO.A.150(a)	After receipt of notification of findings according to point CAMO.B.350, the organisation shall:	AMC1 CAMO.A.150 GM1 CAMO.A.150			Yes No
CAMO.A.150(a)	identify the root cause or causes of and contributing factors to the non-compliance;				Yes No
CAMO.A.150(a)	define a corrective action plan;				Yes No
CAMO.A.150(a)	demonstrate corrective action implementation to the satisfaction of the competent authority.				Yes No
CAMO.A.150(b)	Actions referred to in points (a)(1), (a)(2) and (a)(3) shall be performed within the period agreed with that competent authority as defined in point CAMO.B.350.				Yes No
CAMO.A.155 Immediate reaction to a safety problem					
CAMO.A.155	The organisation shall implement:				
CAMO.A.155(a)	any safety measures mandated by the competent authority in accordance with point CAMO.B.135;				Yes No
CAMO.A.155(b)	any relevant mandatory safety information issued by the Agency.				Yes No
CAMO.A.160 Occurrence reporting					
CAMO.A.160	General/ Mandatory reporting-general	AMC1 CAMO.A.160 AMC2 CAMO.A.160 GM1 CAMO.A.160			Yes No
CAMO.A.160(a)	Where the organisation holds one or more additional organisation certificates within the scope of UK Regulation (EU) 2018/1139 and its delegated and implementing acts:				
CAMO.A.160(a)(1)	the organisation may establish an integrated occurrence reporting system covering all certificate(s) held; and				Yes No
CAMO.A.160(a)(2)	single reports for occurrences should only be provided if the following conditions are met:				Yes No
CAMO.A.160(a)(2)(i)	the report includes all relevant information from the perspective of the different organisation certificates held;				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.160(a)(2)(ii)	the report addresses all relevant specific mandatory data fields and clearly identifies all certificate holders for which the report is made;				Yes No
CAMO.A.160(a)(2)(iii)	the competent authority for all certificates is the same and such single reporting was agreed with that competent authority.				Yes No
CAMO.A.160(b)	The organisation should assign responsibility to one or more suitably qualified persons with clearly defined authority, for coordinating action on airworthiness occurrences and for initiating any necessary further investigation and follow-up activity.	GM1 CAMO.A.160(b)			Yes No
CAMO.A.160(c)	If more than one person are assigned such responsibility, the organisation should identify a single person to act as the main focal point for ensuring a single reporting channel is established with the accountable manager. This should in particular apply to organisations holding one or more additional organisation certificates within the scope of UK Regulation (EU) 2018/1139 and its delegated and implementing acts where the occurrence reporting system is fully integrated with that required under the additional certificate(s) held.				Yes No
CAMO.A.200 Management system					
CAMO.A.200	General	GM1 CAMO.A.200			Yes No
CAMO.A.200(a)	The organisation shall establish, implement, and maintain a management system that includes:				Yes No
CAMO.A.200(a)(1)	clearly defined lines of responsibility and accountability throughout the organisation, including a direct safety accountability of the accountable manager;	AMC1 CAMO.A.200(a)(1) GM1 CAMO.A.200(a)(1) GM2 CAMO.A.200(a)(1)			Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.200(a)(2)	a description of the overall philosophies and principles of the organisation with regard to safety, referred to as the safety policy;	AMC1 CAMO.A.200(a)(2) GM1 CAMO.A.200(a)(2)			Yes No
CAMO.A.200(a)(3)	the identification of aviation safety hazards entailed by the activities of the organisation, their evaluation and the management of associated risks, including taking actions to mitigate the risks and verify their effectiveness;	AMC1 CAMO.A.200(a)(3) GM1 CAMO.A.200(a)(3) GM2 CAMO.A.200(a)(3)			Yes No
CAMO.A.200(a)(4)	maintaining personnel trained and competent to perform their tasks;	AMC1 CAMO.A.200(a)(4) GM1 CAMO.A.200(a)(4)			Yes No
CAMO.A.200(a)(5)	documentation of all management system key processes, including a process for making personnel aware of their responsibilities and the procedure for amending this documentation;	GM1 CAMO.A.200(a)(5)			Yes No
CAMO.A.200(a)(6)	a function to monitor compliance of the organisation with the relevant requirements. Compliance monitoring shall include a feedback system of findings to the accountable manager to ensure effective implementation of corrective actions as necessary;	AMC1 CAMO.A.200(a)(6) AMC2 CAMO.A.200(a)(6) AMC3 CAMO.A.200(a)(6) AMC4 CAMO.A.200(a)(6) GM1 CAMO.A.200(a)(6)			Yes No
CAMO.A.200(a)(7)	any additional requirements that are laid down in this Regulation.				Yes No
CAMO.A.200(b)	The management system shall correspond to the size of the organisation and the nature and complexity of its activities, taking into account the hazards and associated risks inherent in these activities.				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.200(c)	Where the organisation holds one or more additional organisation certificates within the scope of UK Regulation (EU) 2018/1139 and its delegated and implementing acts, the management system may be integrated with that required under the additional certificate(s) held.				Yes No
CAMO.A.200(d)	Notwithstanding point (c), for air carriers licensed in accordance with UK Regulation (EC) No 1008/2008, the management system provided for in this Annex shall be an integrated part of the operator's management system.				Yes No
CAMO.A.202 Internal safety reporting scheme					
CAMO.A.202	General	AMC1 CAMO.A.202 GM1 CAMO.A.202			Yes No
CAMO.A.202(a)	As part of its management system, the organisation shall establish an internal safety reporting scheme to enable the collection and evaluation of such occurrences to be reported under point CAMO.A.160.				Yes No
CAMO.A.202(b)	The scheme shall also enable the collection and evaluation of those errors, near misses, and hazards reported internally that do not fall under point (a).				Yes No
CAMO.A.202(c)	Through this scheme, the organisation shall:				
CAMO.A.202(c)(1)	identify the causes of and contributing factors to any errors, near misses, and hazards reported and address them as part of safety risk management in accordance with point (a)(3) of point CAMO.A.200;				Yes No
CAMO.A.202(c)(2)	ensure evaluation of all known, relevant information relating to errors, the inability to follow procedures, near misses, and hazards, and a method to circulate the information as necessary.				Yes No
CAMO.A.202(d)	The organisation shall provide access to its internal safety reporting scheme to any subcontracted organisation.				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.202(e)	The organisation shall cooperate on safety investigations with any other organisation having a significant contribution to the safety of its own continuing airworthiness management activities.				Yes No
CAMO.A.205 Contracting and subcontracting					
CAMO.A.205	Responsibility when contracting maintenance or subcontracting continuing airworthiness management tasks	GM1 CAMO.A.205			Yes No
CAMO.A.205(a)	The organisation shall ensure that when contracting maintenance or when subcontracting any part of its continuing airworthiness management activities:				
CAMO.A.205(a)(1)	these activities conform to the applicable requirements; and				Yes No
CAMO.A.205(a)(2)	any aviation safety hazards associated with such contracting or subcontracting are considered as part of the organisation's management system.				Yes No
CAMO.A.205(b)	When the organisation subcontracts any part of its continuing airworthiness management activities to another organisation, the subcontracted organisation shall work under the approval of the organisation. The organisation shall ensure that the competent authority is given access to the subcontracted organisation, to determine continued compliance with the applicable requirements.				Yes No
CAMO.A.215 Facilities					
CAMO.A.215	The organisation shall provide suitable office accommodation at appropriate locations for the personnel specified in point CAMO.A.305.	AMC1 CAMO.A.215			Yes No
CAMO.A.220 Record-keeping					
CAMO.A.220	General / Continuing airworthiness management records / Records	AMC1 CAMO.A.220 AMC2 CAMO.A.220 GM1 CAMO.A.220			Yes No
CAMO.A.220(a)	Continuing airworthiness management records				

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.220(a)(1)	The organisation shall ensure that records required by points M.A.305, ML.A.305 and, if applicable point M.A.306, are retained.				Yes No
CAMO.A.220(a)(2)	The organisation shall record all details of work carried out.				Yes No
CAMO.A.220(a)(3)	If the organisation has the privilege referred to in point (e) of point CAMO.A.125, it shall retain a copy of each airworthiness review certificate and recommendation issued or, as applicable, extended, together with all supporting documents. In addition, the organisation shall retain a copy of any airworthiness review certificate that it has extended under the privilege referred to in point (d) (4) of point CAMO.A.125.				Yes No
CAMO.A.220(a)(4)	If the organisation has the privilege referred to in point (f) of point CAMO.A.125, it shall retain a copy of each permit to fly issued in accordance with the provisions of point 21.A.729 of Annex I (Part-21) to UK Regulation (EU) No 748/2012.				Yes No
CAMO.A.220(a)(5)	The organisation shall retain a copy of all records referred to in points (a)(2) to (a)(4) until 3 years after the responsibility for the aircraft in accordance with points M.A.201 or ML.A.201 has been permanently transferred to another person or organisation.				Yes No
CAMO.A.220(a)(6)	Where the organisation terminates its operation, all retained records shall be transferred to the owner of the aircraft.				Yes No
CAMO.A.220(b)	Management system, contracting and subcontracting records				
CAMO.A.220(b)(1)	The organisation shall ensure that the following records are retained:				Yes No
CAMO.A.220(b)(1)(i)	records of management system key processes as defined in point CAMO.A.200;				Yes No
CAMO.A.220(b)(1)(ii)	contracts, both for contracting and subcontracting, as defined in point CAMO.A.205;				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.220(b)(2)	Management system records, as well as any contracts pursuant to point CAMO.A.205, shall be kept for a minimum period of 5 years.				Yes No
CAMO.A.220(c)	Personnel records				
CAMO.A.220(c)(1)	The organisation shall ensure that the following records are retained:				Yes No
CAMO.A.220(c)(1)(i)	records of qualification and experience of personnel involved in continuing airworthiness management, compliance monitoring and safety management;				Yes No
CAMO.A.220(c)(1)(ii)	records of qualification and experience of all airworthiness review staff, as well as staff issuing recommendations and permits to fly.	AMC1 CAMO.A.220(c)(1)(ii)			Yes No
CAMO.A.220(c)(2)	The records of all airworthiness review staff, staff issuing recommendations and staff issuing permits to fly shall include details of any appropriate qualification held together with a summary of the relevant continuing airworthiness management experience and training and a copy of the authorisation.				Yes No
CAMO.A.220(c)(3)	Personnel records shall be kept as long as the person works for the organisation, and shall be retained until 3 years after the person has left the organisation.				Yes No
CAMO.A.220(d)	The organisation shall establish a system of record-keeping that allows adequate storage and reliable traceability of all activities developed.				Yes No
CAMO.A.220(e)	The format of the records shall be specified in the organisation's procedures.				Yes No
CAMO.A.220(f)	Records shall be stored in a manner that ensures protection from damage, alteration and theft.				Yes No
CAMO.A.300 Continuing airworthiness management exposition (CAME)					
CAMO.A.300	AMC & GM requirements	AMC1 CAMO.A.300 AMC2 CAMO.A.300 GM1 CAMO.A.300			Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.300(a)	The organisation shall provide the competent authority with a CAME and, where applicable, any referenced associated manuals and procedures, containing all of the following information:				Yes No
CAMO.A.300(a)(1)	a statement signed by the accountable manager confirming that the organisation will at all times work in accordance with this Annex, Annex I (Part-M) and Annex Vb (Part-ML), as applicable, and with the approved CAME. When the accountable manager is not the chief executive officer of the organisation, then such chief executive officer shall countersign the statement;	AMC1 CAMO.A.300(a)(1)			Yes No
CAMO.A.300(a)(2)	the organisation's safety policy as defined in point (a)(2) of point CAMO.A.200;				Yes No
CAMO.A.300(a)(3)	the organisation's scope of work relevant to the terms of approval;				Yes No
CAMO.A.300(a)(4)	a general description of the manpower resources and of the system in place to plan the availability of staff as required by point (d) of point CAMO.A.305;				Yes No
CAMO.A.300(a)(5)	the title(s) and name(s) of person(s) referred to in points (a)(3) to (a)(5), (b)(2) and (f) of point CAMO.A.305;				Yes No
CAMO.A.300(a)(6)	the duties, accountabilities, responsibilities and authorities of the persons nominated under points (a)(3) to (a)(5), (b)(2), (e) and (f) of point CAMO.A.305;				Yes No
CAMO.A.300(a)(7)	an organisation chart showing the associated chains of accountability and responsibility between all the person(s) referred to in points (a)(3) to (a)(5), (b)(2), (e) and (f) of point CAMO.A.305, and related to point (a)(1) of point CAMO.A.200;				Yes No
CAMO.A.300(a)(8)	a list of staff authorised to issue airworthiness review certificates or recommendations referred to in point (e) of point CAMO.A.305, specifying, where applicable, the staff authorised to issue permits to fly in accordance with point (c) of point CAMO.A.125;				Yes No
CAMO.A.300(a)(9)	a general description and location of the facilities;				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.300(a)(10)	the description of the internal safety reporting scheme as required by point CAMO.A.202;				Yes No
CAMO.A.300(a)(11)	the procedures specifying how the organisation ensures compliance with this Annex, Annex I (Part-M) and Annex Vb (Part-ML), as applicable, including in particular:				Yes No
CAMO.A.300(a)(11)(i)	the documentation of management system key processes as required by point CAMO.A.200;				Yes No
CAMO.A.300(a)(11)(ii)	procedures defining how the organisation controls any contracted and subcontracted activities as required by point CAMO.A.205 and point (c) of point CAMO.A.315;				Yes No
CAMO.A.300(a)(11)(iii)	continuing airworthiness management, airworthiness review and permit to fly procedures, as applicable;				Yes No
CAMO.A.300(a)(11)(iv)	the procedure defining the scope of changes not requiring prior approval and describing how such changes will be managed and notified, as required by point (b) of point CAMO.A.115 and point (c) of point CAMO.A.130;				Yes No
CAMO.A.300(a)(11)(v)	the CAME amendment procedures.				Yes No
CAMO.A.300(a)(12)	the list of approved aircraft maintenance programmes for those aircraft for which a continuing airworthiness management contract exists in accordance with point M.A.201 or ML.A.201;.				Yes No
CAMO.A.300(a)(13)	the list of maintenance contracts in accordance with point (c) of point CAMO.A.315;				Yes No
CAMO.A.300(a)(14)	the list of currently approved alternative means of compliance.				Yes No
CAMO.A.300(b)	The initial issue of the CAME shall be approved by the competent authority. It shall be amended as necessary to remain an up-to-date description of the organisation.				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.300(c)	Amendments to the CAME shall be managed as defined in the procedures referred to in points (a)(11)(iv) and (a)(11)(v). Any amendments not included in the scope of the procedure referred to in point (a)(11)(iv), as well as amendments related to the changes listed in point CAMO.A.130(a), shall be approved by the competent authority.				Yes No
CAMO.A.305 Personnel requirements					
CAMO.A.305(a)	The organisation shall appoint an accountable manager, who has corporate authority for ensuring that all continuing airworthiness management activities can be financed and carried out in accordance with UK Regulation (EU) 2018/1139 and delegated and implementing acts adopted on the basis thereof. The accountable manager shall:	AMC1 CAMO.A.305(a)			Yes No
CAMO.A.305(a)(1)	ensure that all necessary resources are available to manage continuing airworthiness in accordance with this Annex, Annex I (Part-M) and Annex Vb (Part-ML), as applicable, to support the organisation approval certificate;				Yes No
CAMO.A.305(a)(2)	establish and promote the safety policy specified in point CAMO.A.200;				Yes No
CAMO.A.305(a)(3)	nominate a person or group of persons with the responsibility of ensuring that the organisation always complies with the applicable continuing airworthiness management, airworthiness review and permit to fly requirements of this Annex, Annex I (Part-M) and Annex Vb (Part-ML);	AMC1 CAMO.A.305(a)(3) GM1 CAMO.A.305(a)(3)			Yes No
CAMO.A.305(a)(4)	nominate a person or group of persons with the responsibility for managing the compliance monitoring function as part of the management system;	AMC1 CAMO.A.305(a)(4);(a) (5)			Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.305(a)(5)	nominate a person or group of persons with the responsibility for managing the development, administration, and maintenance of effective safety management processes as part of the management system;	AMC1 CAMO.A.305(a)(4);(a)(5) GM1 CAMO.A.305(a)(5)			Yes No
CAMO.A.305(a)(6)	ensure that the person or group of persons nominated in accordance with points (a)(3) to (a)(5) and (b)(2) of point CAMO.A.305 have direct access to keep him/her properly informed on compliance and safety matters;				Yes No
CAMO.A.305(a)(7)	demonstrate a basic understanding of this Regulation.				Yes No
CAMO.A.305(b)	For organisations also approved as air carriers licensed in accordance with UK Regulation (EC) No 1008/2008, the accountable manager shall in addition:				Yes No
CAMO.A.305(b)(1)	be the person appointed as accountable manager for the air carrier as required by point (a) of point ORO.GEN.210 of Annex III (Part-ORO) to UK Regulation (EU) No 965/2012;				Yes No
CAMO.A.305(b)(2)	nominate a person responsible for the management and supervision of continuing airworthiness, who shall not be employed by an organisation approved in accordance with Annex II (Part-145) under contract to the operator, unless specifically agreed by the competent authority.	AMC1 CAMO.A.305(b)(2)			Yes No
CAMO.A.305(c)	The person or persons nominated in accordance with points (a)(3) to (a)(5) and (b)(2) of point CAMO.A.305 shall be able to demonstrate relevant knowledge, background and satisfactory experience related to aircraft continuing airworthiness management and demonstrate a working knowledge of this Regulation. Such person(s) shall be ultimately responsible to the accountable manager.	AMC1 CAMO.A.305(c)			Yes No
CAMO.A.305(d)	The organisation shall have a system in place to plan the availability of staff to ensure that the organisation has sufficient appropriately qualified staff to plan, perform, supervise, inspect and monitor the organisation's activities in accordance with the terms of approval.	AMC1 CAMO.A.305(d)			Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.305(e)	To be approved to carry out airworthiness reviews or recommendations in accordance with point (e) of point CAMO.A.125 and, if applicable, to issue permits to fly in accordance with point (f) of point CAMO.A.125, the organisation shall have airworthiness review staff qualified and authorised in accordance with point CAMO.A.310.				Yes No
CAMO.A.305(f)	For organisations extending airworthiness review certificates in accordance with point (d)(4) of point CAMO.A.125, the organisation shall nominate persons authorised to do so.	GM1 CAMO.A.305(f)			Yes No
CAMO.A.305(g)	The organisation shall establish and control the competency of personnel involved in compliance monitoring, safety management, continuing airworthiness management, airworthiness reviews or recommendations, and, if applicable, issuing permits to fly, in accordance with a procedure and to a standard agreed by the competent authority. In addition to the necessary expertise related to the job function, competency must include an understanding of safety management and human factors principles appropriate to the person's function and responsibilities in the organisation	AMC1 CAMO.A.305(g) AMC2 CAMO.A.305(g) AMC3 CAMO.A.305(g) AMC4 CAMO.A.305(g) AMC5 CAMO.A.305(g) GM1 CAMO.A.305(g) GM2 CAMO.A.305(g) GM3 CAMO.A.305(g)			Yes No
CAMO.A.310 Airworthiness review staff qualifications					
CAMO.A.310(a)	Airworthiness review staff issuing airworthiness review certificates or recommendations in accordance with point (e) of point CAMO.A.125 and, if applicable, issuing permits to fly in accordance with point (f) of point CAMO.A.125 shall have:	AMC1 CAMO.A.310(a)			Yes No
CAMO.A.310(a)(1)	at least 5 years of experience in continuing airworthiness;				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.310(a)(2)	acquired an appropriate licence in compliance with Annex (III) Part-66 or an aeronautical degree or a national equivalent;				Yes No
CAMO.A.310(a)(3)	received formal aeronautical maintenance training;	AMC1 CAMO.A.310(a)(3)			Yes No
CAMO.A.310(a)(4)	held a position within the approved organisation with appropriate responsibilities.				Yes No
CAMO.A.310(b)	Notwithstanding points (a)(1), (a)(3) and (a)(4), the requirement laid down in point (a)(2) may be replaced with 5 years of experience in continuing airworthiness additional to those already required by point (a)(1).				Yes No
CAMO.A.310(c)	Airworthiness review staff nominated by the organisation can only be issued an authorisation by that organisation when formally accepted by the competent authority after satisfactory completion of an airworthiness review under the supervision of the competent authority, or under the supervision of the organisation's authorised airworthiness review staff, in accordance with a procedure approved by the competent authority as part of the CAME.	AMC1 CAMO.A.310(c)			Yes No
CAMO.A.310(d)	The organisation shall ensure that aircraft airworthiness review staff can demonstrate appropriate, recent continuing airworthiness management experience.	AMC1 CAMO.A.310(d)			Yes No
CAMO.A.315 Continuing airworthiness management					
CAMO.A.315(a)	The organisation shall ensure that all continuing airworthiness management is carried out in accordance with Section A, Subpart C of Annex I (Part-M), or Section A Subpart C of Annex Vb (Part-ML), as applicable				Yes No
CAMO.A.315(b)	For every aircraft managed, the organisation shall in particular:				

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.315(b)(1)	ensure that an aircraft maintenance programme including any applicable reliability programme, as required by point M.A.302 or ML.A.302 as applicable, is developed and controlled;	GM1 CAMO.A.315(b)(1)			Yes No
CAMO.A.315(b)(2)	for aircraft not used by air carriers licensed in accordance with UK Regulation (EC) No 1008/2008, provide a copy of the aircraft maintenance programme to the owner or operator responsible in accordance with point M.A.201 or ML.A.201 as applicable;				Yes No
CAMO.A.315(b)(3)	ensure that data used for any modification and repairs complies with points M.A.304 or ML.A.304 as applicable;	AMC1 CAMO.A.315(b)(3)			Yes No
CAMO.A.315(b)(4)	for all complex motor-powered aircraft or aircraft used by air carriers licensed in accordance with UK Regulation (EC) No 1008/2008, establish a procedure to assess nonmandatory modifications and/or inspections and decide on their application, making use of the organisation's safety risk management process as required by point (a)(3) of point CAMO.A.200;	AMC1 CAMO.A.315(b)(4)			Yes No
CAMO.A.315(b)(5)	ensure that the aircraft, engine(s), propeller(s) and components thereof are taken to an appropriately approved maintenance organisation referred to in Subpart F of Annex I (Part-M), Annex II (Part-145) or Annex Vd (Part-CAO) whenever necessary;	GM1 CAMO.A.315(b)(5)			Yes No
CAMO.A.315(b)(6)	order maintenance, supervise activities, and coordinate related decisions to ensure that any maintenance is carried out properly and is appropriately released for the determination of aircraft airworthiness.				Yes No
CAMO.A.315(c)	Where the organisation is not appropriately approved in accordance with Subpart F of Annex I (Part-M), Annex II (Part-145) or Annex Vd (Part-CAO) it shall, in consultation with the operator, manage the written maintenance contracts required by points (e)(3), (f)(3), (g)(3) and (h)(3) of M.A.201 or point ML.A.201 to ensure that:	AMC1 CAMO.A.315(c) AMC2 CAMO.A.315(c) GM1 CAMO.A.315(c)			Yes No
CAMO.A.315(c)(1)	all maintenance is ultimately carried out by an appropriately approved maintenance organisation;				Yes No

Part CAMO reference	Part CAMO requirement	Related GM/AMC Material	CAME/Procedure reference	Additional info	CAA Satis Y/N
CAMO.A.315(c)(2)	the functions required under points (b), (c), (f) and (g) of point M.A.301 of Annex I (Part-M) or point ML.A.301 of Annex Vb (Part-ML), as applicable, are clearly specified.				Yes No
CAMO.A.315(d)	Notwithstanding point (c), the contract may be in the form of individual work orders addressed to the maintenance organisation in the case of:	GM1 CAMO.A.315(d)			Yes No
CAMO.A.315(d)(1)	an aircraft requiring unscheduled line maintenance;				Yes No
CAMO.A.315(d)(2)	component maintenance, including engine and propeller maintenance, as applicable.				Yes No
CAMO.A.315(e)	The organisation shall ensure that human factors and human performance limitations are taken into account during continuing airworthiness management, including all contracted and subcontracted activities.				Yes No
CAMO.A.320 Airworthiness review					
CAMO.A.320	When the organisation approved in accordance with point (e) of point CAMO.A.125 performs airworthiness reviews, they shall be performed in accordance with point M.A.901 of Annex I (Part-M) or point ML.A.903 of Annex Vb (Part-ML), as applicable.				Yes No
CAMO.A.325 Continuing airworthiness management data					
CAMO.A.325	The organisation shall hold and use applicable current maintenance data in accordance with point M.A.401 of Annex I (Part-M) or point ML.A.401 of Annex Vb (Part-ML), as applicable, for the performance of continuing airworthiness tasks referred to in point CAMO.A.315 of this Annex (Part-CAMO). That data may be provided by the owner or the operator, subject to an appropriate contract being established with such an owner or operator. In such case, the continuing airworthiness management organisation shall only keep such data for the duration of the contract, except when otherwise required by point CAMO.A.220(a).	AMC1 CAMO.A.325 GM1 CAMO.A.325 GM2 CAMO.A.325			Yes No

Section 4: Additional information

Please provide any additional information by using the area below. Make reference to the Part CAMO reference/requirement when adding information.

Section 4: Additional information (Continued)

Please provide any additional information by using the area below. Make reference to the Part CAMO reference/requirement when adding information.

Section 4: Additional information (continued)

Please provide any additional information by using the area below. Make reference to the Part CAMO reference/requirement when adding information.

[Empty rectangular box for providing additional information]

I, hereby certify that the above CAMO compliance checklist is a correct reflection of the training, equipment, processes and procedures of company

Signed: Date:

Position in company: