

Application for Initial approval, Change or Renewal of a Part ML, Subpart I, ML.A.901(b)(4) Airworthiness review authorisation



Submission instructions can be found at the end of the form.

PLEASE NOTE: We can only accept applications from Part 66 engineers with licences issued in accordance with Annex III Part 66.

FALSE REPRESENTATION STATEMENT
 It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, license, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with an unlimited fine or imprisonment or both.

Application for (*Delete as appropriate)
 Initial Approval* Change of scope/details* Renewal*

I. APPLICANT DETAILS (The Applicant is the person responsible for payment of CAA charges)

This application will be considered in respect of and, if appropriate, granted or issued to, the applicant(s) named below.

a) Individual (including sole traders and partnerships)

Title: Forename: Surname:.....
 Date of birth(dd/mm/yyyy): Nationality:
 Town of birth: Country of birth:
 Permanent Address:
 Country: Postcode:
 Telephone: Mobile telephone:
 E-mail:

A certified copy of your Passport or Full Photographic Driving Licence (see Guidance Note 1) must accompany your application as proof of identification if this is your FIRST application.

b) A Company

Registered Company Name (in full):
 Registered Company Number:
 Country of Company Registration:
 Registered Office Address:
 Postcode:
 Telephone:
 E-mail:
 Trading Name: (if applicable)
 Trading Address (primary site):
 Country Postcode:
 Website address:

Authorised Representative of Company

This application is to be signed by either a Director or Company Secretary or a person authorised by the Board to act on behalf of the Company.

Title: Forename: Surname:
 Position in Company:
 Telephone No: E-mail:

If you are not a Director or Company Secretary and have been authorised to sign the application form on behalf of the Company, proof of that authority must be provided with the completed application form.

2. ADDRESS FOR CORRESPONDENCE (if different from above)

Postal Address (if different from above):

..... Postcode:

3. CAA REFERENCE NUMBER

ML.ICS.:

4. AUTHORISATION REQUIRED

UK.CAA issued Part 66 Licence Number: Expiry date of Part 66 Licence:

Note: Part 66 Airworthiness Review authorisation cannot be issued if licence has expired or no longer valid. In accordance with Article 3 paragraph 2, Part ML authorisation, limited to Annex Vb (Part ML) other than complex powered aircraft not listed in the air operator certificate of an air carrier licensed in accordance with Regulation (EC) no 1008/2008

- Aeroplanes of 2730Kg maximum take-off mass (MTOM) or less
- Rotorcraft 1200Kg MTOM or less, certified for a maximum of up to 4 occupants
- Other ELA2 aircraft

AT	Description	Select 'X'		
B1.1	Aeroplanes Turbine			
B1.2	Aeroplanes Piston			
B1.3	Helicopters Turbine			
B1.4	Helicopters Piston			
B3	Piston engine non- pressurised aeroplanes of 2000Kg and below			
L1C	Composite sailplanes			
L1	Sailplane			
L2C	Composite powered sailplane			
L2	Powered sailplanes and ELA1 aeroplanes			
L3H	Hot Air Balloons			
L3G	Gas Balloons			
L4H	Hot Air airships			
L4G	ELA2 Gas Airships			
L5	Gas Airships other than ELA2 (Part ML)			
C	Aeroplanes and helicopters			

Aircraft Type endorsed on licence

1..... 2.....

3..... 4.....

Part 66 AR authorisation requested:

Note: Part ML authorisation limited to scope of Part 66 Licence category, group or aircraft type endorsed on licence

Location where assessments are to be made:

1: Postcode:

2: Postcode:

3: Postcode:

4: Postcode:

Telephone: Mobile:

Aircraft to be used (type and registration):

Attach documentation to be used in Airworthiness Review assessment, to satisfy documentary and physical reviews (ML.A.903 (a),(b) and (c) and the review of the effectiveness of the Aircraft Maintenance Programme, reporting to owner and acceptance of amendments.

List inclusions

1:

2:

3:

4:

5. COMPETENCY DECLARATION			
<p>The CAA must assess that the person has the knowledge of the parts of Part ML relevant to continuing-airworthiness management, performance of airworthiness reviews and issuance of ARCs. They also must be satisfied that the person continues to be competent and has kept up to date with CAA propagated data and mandatory information regarding Part ML and 'Other than complex motor-powered aircraft'.</p>			
Regulation	Description	Knowledge Level	Self assessment
		Level	Low / Med / High
Part ML	Airworthiness Requirements for other than complex motor-powered aircraft not on an AOC	General	
Part ML.A.201	Responsibilities	General	
Part ML.A.301	Maintenance Check Flights	General	
Part ML.A.302	Aircraft Maintenance Programme – Maintenance Programme Content On Condition Maintenance Effectiveness of the Maintenance Programme	Detailed	
Part.ML.A.305	Airworthiness Record System Current status of Airworthiness Directives, modifications, compliance with owner AMP, service life limited parts, mass and balance, defects and deferred maintenance	Detailed	
Part ML.A.402	Maintenance Standards	Detailed	
Part ML.A.501	Components – Classification and Installation	Detailed	
Part ML.A.801	Certificate to Release to Service	Detailed	
Part ML.A.901	Airworthiness Review	Detailed	
Part ML.A.903	Airworthiness Review Process Physical Survey Annual Review of the Maintenance programme, recommendations to owner	Detailed	
Part ML.A.904	Qualification of airworthiness review staff		
Part 66	Aircraft Maintenance Licence	General	
Part 66.A.20	Licence Privileges	Detailed	
Part 66.B.500	Revocation, suspension or limitation of the aircraft maintenance licence	Detailed	
Training Type	Description	Date of Attendance / Review	
Seminar	CAA GA Airworthiness Roadshow		
Online/Website	CAA Regulations		
Online/Website	CAA webpage for Part ML, Airworthiness Directives, CAP 747, Safety Directives, Safety Information		

6. Part ML & Part 66 Requirements	
<p>The CAA must be satisfied that the applicant is able to satisfy the requirements as detailed in Part ML.A.402 regarding maintenance standards.</p>	
	YES / NO
Do you have the aircraft maintenance data available when performing the annual inspection for the aircraft types applied for?	
Do you have the required tooling and calibrated tooling available to perform the tasks within the annual inspection (this can be owned or loaned via a contract) as required by the maintenance data for the aircraft types applied for?	
Do you have suitable facilities to perform maintenance in case of inclement weather or lengthy maintenance or where environmental limitations apply in accordance with the maintenance data?	
Do you perform a general Verification after completion of maintenance to ensure that the aircraft or component is clear of all tools, equipment and any extraneous parts and material, and that all access panels removed have been refitted?	
Do you ensure all maintenance performed is properly recorded and documented (must be in sufficient depth to ensure all details such as repairs, replacements and dimensional data is recorded and maintenance records provide staging of tasks)?	
What Error capturing method do you use with regard to Critical maintenance tasks or identical/dual system maintenance?	

7. CHARGES

If you want the CAA to quote a Purchase Order No. on your invoices, please provide the reference here:"

Purchase Order number:.....

IMPORTANT NOTES:

Additional Charges: Where the cost of the CAA investigations exceeds the application charge payable, the applicant shall pay additional charges to recover those excess costs incurred by the CAA in accordance with the Scheme of Charges.

Overseas Visits: If a Member or employee of the CAA is required to travel overseas in respect of this application you are advised to read the CAA Scheme of Charges to which this application relates and the section entitled 'Additional charge where functions are performed abroad'. All expenses incurred in pursuance of this application by virtue of travelling overseas will be payable by the applicant on demand.

Withdrawal/Cancellation of Application: In the event that this application is withdrawn or cancelled by the applicant, the application fee less the cost of any work carried out by the CAA to that date, may be refunded. Please see the CAA Refunds Policy at [List of Official Record Series 5 - Scheme of Charges](#) for more information.

8. DECLARATION

I am applying for an Airworthiness Review Authorisation in accordance with Part ML and hereby declare that to the best of my knowledge the particulars entered on this application are accurate and a true statement of my competence and access to tools and data as required by Part ML.

I understand that the CAA may conduct sample checks of aircraft which I have conducted maintenance and issued Airworthiness Review Certificates.

I agree to pay the charges for this application in accordance with the scheme of charges and/or any additional charges which may become payable in respect of this application under the Scheme of Charges.

Name of Applicant:
(as named in 1 (a))

Signature of Applicant or Authorised Representative : Date:
(as named in 1 (a), or (b))

9. APPLICATION FORM SUBMISSION SERVICE (SUBMIT & PAY)

When you have completed this Form, please send it, with any attachments listed at Section 4 above to:

Organisation Approvals
CAA,
Aviation House
Gatwick Airport South
West Sussex, RH6 0YR
or email to apply@caa.co.uk

Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application, supporting documentation (if applicable) and to make payment by credit/debit card. You will be required to upload a copy of the completed application form as part of the submission.

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and paid the relevant fee.

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges [List of Official Record Series 5 - Scheme of Charges \(caa.co.uk\)](#)

Important: Please save your completed form before proceeding.



If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.