TS10 - AUTHORISATION REPORT
AEROPLANES, HELICOPTERS AND FLIGHT ENGINEERS

This form may be completed and signed electronically using Adobe Reader for PC or tablet device (preferred method). For best results download the form and open it in your pdf reader, not in the browser.
Alternatively, print and complete in BLOCK CAPITALS using black or dark blue ink.

Civil Aviation Authority

Job No (CAA only): ..... Stats Reference (CAA only): .....

FALSE REPRESENTATION STATEMENT

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, License approval, permission or other document. This offence is punishable on summary conviction by a fine and on conviction on indictment with an unlimited fine or imprisonment or both.

1. CANDIDATE DETAILS

License or Reference Number: .....

Title: ..... Forename: ..... Surname: .....

Date of birth (dd/mm/yyyy): ..... Nationality: .....

Telephone: ..... Mobile telephone: .....

E-mail: .....

Company (if applicable): .....

2. INSPECTION DETAILS

Date(s) of Inspection: ..... Location of Inspection: .....

Aircraft Type/Class: ..... Aircraft Registration: .....

Simulator Code: ..... Competent Authority: .....

Flight/Simulator Details: ..... Start Time: ..... Finish Time: .....

3. DETAILS OF AUTHORISATION BEING ASSESSED

Type of Assessment: ....

Purpose(s) of Assessment		Result	New Expiry Date
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

4. FLIGHT CREW UNDER CHECK

Role	Name	License/Reference Number	Result
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

5. DETAILS OF AUTHORISED PERSON CONDUCTING INSPECTION

CAA Personal reference number: ☐☐☐☐☐☐☐

Name: ..... Status: .....

E-mail: .....

6. EXAMINER/INSTRUCTOR AUTHORISATION RECOMMENDATIONS

Standards Course / Examiner Seminar Completion Date: ..... (attach certificate if available)

Expiry date(s) of previous Instructor/Examiner Authorisations:

Licensing certificate signed: ☐ Asymmetric Training/ Testing in an Aeroplane in flight: ☐ PBN: ☐ SRG1100A Issued: Yes ☐ No ☐ Issue date: ..... Expiry date: .....

Additional privileges: Only CAA Training Inspectors may award these privileges via TS10. In all other cases an ATO recommendation is required. For the award of these privileges, the Training Inspector must have observed a satisfactory sample of the required skill and confirm that the examiner complies with the appropriate regulation in force.

OPC: ☐ FCL1000(c) 3rd country: ☐ (a)(5): ☐ (b)(4): ☐ (a)(4)(MPL Examiner): ☐

Additional aircraft Types/Classes to be Revalidated/Comments:

7. DETAILS OF TEST/TRAINING CONTENT (to include route and approach aids used)

8. ASSESSMENT (GRADING)

Instructor Competencies (Only to be used for combined Instructor AoC)	Prepare resources	Create a climate conducive to learning	Present knowledge	Integrate TEM and CRM	Manage time to achieve training objectives	Facilitate learning	Assess trainee performance	Monitor and review progress	Evaluate training sessions	Report outcome

Examiner Competencies	Briefing	Simulator (or aircraft) operation	Instruction	Assessment	De-brief	Regulation (Theoretical Knowledge)

9. ASSESSMENT (NARRATIVE)

(to include details of Briefing, Simulator/Aircraft operation, Instruction, Assessment, Debrief and Regulations):

10. DECLARATION

I confirm that the Assessment of Competence to which this report relates was conducted in compliance with the requirements of the United Kingdom Air Navigation Order as amended, and Part-FCL of Commission Regulation (EU) 1187/2011 as applicable.

I have found the applicant's experience and instruction to comply with Part-FCL.

Name: ..... Date: ..... Signature: .....

11. ASSESSMENTS OF COMPETENCE – NOTICE OF FAILURE

Notice of Failure should be reported by the person conducting the assessment using Form SRG2199 or SRG2129.

Email Form Clear Form

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GUIDANCE

Standards Document 21 Standardisation and Certification of Examiners (Single-pilot aircraft)

Standards Document 24A Policy and Guidance for Examiners: Multi-Pilot Aeroplanes (MPA) and Single-Pilot High Performance Complex Aeroplanes (SP HPCA) Type Rating Skill Tests and Proficiency Checks using SRG1158 Schedule

Standards Document 24H Instructions and Procedures for Multi-Pilot Helicopter Examiners

Standards Document 28 Instructions and Procedures for Senior Examiners

Standards Document 29 Guidance on the requirements that pertain to Flightcrew for the training and testing of Human Factors under EASA Part - ORO and EASA Part – FCL

Standards Document 43 Instructions and Procedures for Type Rating Instructor (Aeroplane), Synthetic Flight Instructor (Aeroplane) and Type Rating Instructor (High Performance Complex Aeroplanes) Course Providers.

CAP 2118 - FRTOL Examiners' Manual

Section 1 Candidate Details:

- Complete all fields as appropriate

Section 2 Inspection Details:

- Complete all fields as appropriate

Section 3 Details of Authorisation Being Assessed:

- **Type of Assessment –** Using the three dropdown menus, describe the type of assessment as accurately as possible.
- **Purpose(s) of Assessment** – Describe which authorisation(s) will be affected by this assessment. For multiple authorisations, use multiple rows; there are six rows provided. For assessments affecting more than six authorisations, submit an additional TS10 or enter details in Section 6.
- **Result** – Details of Pass/Fail/Partial Pass criteria can be found in the relevant Standards Document.
- **New Expiry Date** – (assumes the authorisation has been passed) State the new expiry date for each authorisation affected by this assessment.

Section 4 Flight Crew Under Check:

- Using free text fields, describe the role, name and reference number of the flight crew under check. There are multiple options for the result field depending on the status of the flight crew under check.

Section 5 Details of Authorised Person Conducting Assessment:

- Complete all fields as appropriate

Section 6 Examiner/Instructor Authorisation Recommendations:

Use this section to confirm a candidate's assessment prerequisites:

- Standards Course/Examiner Seminar Completion Date (Note: Seminar may be completed before or after the Assessment of Competence (AoC).
- Expiry Date(s) of Previous Instructor/Examiner Authorisation(s) relevant to application eg: TRI A320 30/09/2019, TRE A320 30/04/2020
- Select appropriate check boxes to indicate if the candidate's licensing certificate has been signed, asymmetric training/testing is approved or if the conduct of PBN has been assessed. If an SRG1100(A) is issued, select the check box and enter issue/ expiry date. (Note: for temporary authorisation of FRTOL examiners use SRG1100D)
- Additional privileges - Only CAA Training Inspectors may award these privileges via TS10. In all other cases an ATO recommendation is required. For the award of these privileges, the Training Inspector must have observed a satisfactory sample of the required skill and confirm that the examiner complies with the appropriate regulation in force.

Section 7 Details of Test/Training Content:

- Add brief details regarding the route and approach aids/types flown during the assessment.

Section 8 Assessment (Grading):

- Instructor Competencies as detailed in Part-FCL AMC1 FCL.920 are presented and may be graded on a scale of 1 to 4 when an Instructor AoC has been conducted as part of this assessment.
- Examiner Competencies as detailed in the applicable Standards Documents are presented and must be graded on a scale of 1 to 4 for all EAoC.
- For both Instructor and Examiner Competencies, the following grading criteria apply:

  1 = Requiring Improvement
  2 = Basic
  3 = Good
  4 = Very Good

The Grading should reflect the narrative and the identified route cause analysis.

A grade of '1' clearly requires improvement in the applicable competency and would therefore usually result in a failed assessment. However, there may be occasions when this is deemed acceptable. If in doubt, contact FOM.

Section 9 Assessment (Narrative):

The assessment narrative should include details of Briefing, Simulator/Aircraft operation, Instruction, Assessment, Debrief and Regulations and should support the grading. If the AoC is unsuccessful, all reasons for failure must be clearly stated.

Section 10 Declaration:

Please complete all fields. Adobe Sign is activated and acceptable.

Submission Instructions:

This form has been designed to be completed and submitted using Adobe Reader for Windows PC. Limited testing has also been carried out successfully using a number of iPad applications. However, some applications (including Adobe Acrobat) may cause a loss of automated functionality.

Once the report is complete, selection of the Submit button should open a New Message window. Training Inspectors and Senior Examiners must ensure that the report is sent to examiners@caa.co.uk and TS10data@caa.co.uk. The candidate email address along with any other required email addresses may also be added in accordance with GDPR best practice.

The following documents should be attached to the email:

- This form
- Certified copy of Candidate's License (a photograph taken by the SE/TI will suffice)
- Standards Course / Examiner Seminar Completion Certificate (if available at time of AoC)
- Copy of SRG1100A/D if one has been issued