

Application of Proposed Change at a UK Certificated Aerodrome



Please complete this form online (preferred method) then print and submit as instructed. Alternatively, print, then complete in **BLOCK CAPITALS** using black or dark blue ink. Please use Internet Explorer 9 or above. Mac users should install and open this form in Adobe Reader not the onboard Reader.

1) AERODROME DETAILS	
Aerodrome Name:	
Aerodrome Address:	
..... Postcode:.....	
Accountable Manager:	Name:
	Tel: Email:
Project Manager:	Name:
	Tel: Email:
2) CHANGE DETAILS	
Type of Changes: (please tick the appropriate box)	
a) Significantly affecting the organisation chart, policies or culture of the aerodrome operator's management system	
b) Affecting the Certification Basis*	
c) Affecting the Terms of the Certificate	
d) Use of Alternative means of Compliance	
e) Management and Notification Procedure for changes not requiring prior approval	
f) Level of protection of rescue and fire fighting	
g) Low visibility procedures	
h) Obstacles, developments and other activities within the areas monitored by the aerodrome operator (changes to infrastructure). Please provide additional information below	
*these changes also require completion of a Compliance Matrix - see Section 3	
Reason for Change:	
Title of Project:	
Brief Description:	

