

# Application to Carry Dangerous Goods (Other than Class 1)

Please read the included guidance notes before completing and ensure all required documents from the checklist in Appendix 1 are provided with the application.  
Submission instructions can be found within the form.



## 1. APPLICANT TYPE

Individual	Complete Section 2. a)	Charity	Complete Section 2. c)
Partnership	Complete Section 2. a)	Ministry of Defence	Complete Section 2. c)
Private Clubs	All members complete Section 2. a)	Trust	Complete Section 2. c)
Limited Liability Partnership	Complete Section 2. b)	Public Educational	Complete Section 2. c)
Limited Company	Complete Section 2. b)	Establishment (University/College)	

## 2. APPLICANT DETAILS (The Applicant is the person responsible for payment of CAA charges)

### a) Individual (including sole traders and partnerships)

Title: ..... Forename: ..... Surname: .....

Address: .....  
.....

Postcode: .....

Telephone: ..... Mobile Telephone: .....

Email: .....

Trading Name: (if applicable) .....

Website address: .....

In the case of a partnership, please complete details of all partners. Continued on a separate sheet

### or b) A Company

Registered Company Name (in full): .....

Registered Company Number: .....

Country of Company Registration: .....

Registered Office Address: .....  
.....

Postcode: .....

Telephone: ..... Fax: .....

Email: .....

Trading Name: (if applicable) .....

Trading Address (primary site): .....  
.....

Postcode: .....

Website address: .....

### Authorised Representative of Company

This application is to be signed by either a Director or Company Secretary or a person authorised by the Board to act on behalf of the Company.

Title: ..... Forename: ..... Surname: .....

Position in Company: .....

Telephone No: ..... Email: .....

If you are not a Director or Company Secretary and have been authorised to sign the application form on behalf of the Company, proof of that authority must be provided with the completed application form.

**or c) An Unincorporated Association or other body**

Name of Unincorporated Association or other body: .....

Address: .....

..... Postcode: .....

Telephone: .....

E-mail: ..... Mobile Telephone: .....

Website address: .....

**Authorised Representative**

This application is to be signed by a person authorised by the body named above to act on behalf of it.

Title: ..... Forename: ..... Surname: .....

Position: .....

Charity Number (if applicable): .....

**3. OPERATOR DETAILS**

Aircraft operator (full legal name): .....

UK CAA AOC No. (if applicable): .....

DG Approval held? YES ☐ NO ☐UK TCO Approval held? YES ☐ NO ☐

UK TCO Reference No.: ..... Date of Issue and Validity period: .....

**4. FLIGHT DETAILS**Operation Type (UK only): CAT ☐ SPO ☐ NCO ☐ NCC ☐ ANO ☐

Date of Flight: .....

Flight No.: .....

Air Waybill No.: .....

Aircraft Type(s)	Aircraft Registration(s)	Aircraft Serial Number(s)

Shipper: .....

Consignee: .....

Airport of Departure: .....

Airport of Destination: .....

**5. a) Reason for requesting the exemption (mark at least one of the following options)****a) extreme urgency**

Humanitarian Relief	Environmental Relief	Pestilence	National or International Security	Saving of Life (e. g. rescue)	Limited Availability at Destination

**b) other forms of transport are inappropriate:**

Length of Journey <sup>1</sup>	Infrastructure <sup>2</sup>	Security <sup>3</sup>	Routing <sup>4</sup>
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**c) full compliance with the Technical Instruction is contrary to the public interest:**

Medical Applications	New Technologies	Enhancements in Safety
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**d) reason other than a), b) c) above**

**Explanation for (a), (b), (c) or (d) above (this must be completed in order for the application to be processed):**

**5. b) Description of measures aimed at achieving an overall level of safety in transport which is at least Equivalent to the level of safety provided for in the ICAO Technical Instructions**

**B1/ Additional measures (if any) presented by the applicant <sup>5</sup> The air operator must have conducted a specific risk assessment in accordance with ICAO Annex 6 Chapter 15 and Part 5;1.7 of the ICAO Technical Instructions**

<sup>1</sup> for example: transport by other forms may result in an unrealistic journey time and could affect the viability of the dangerous goods

<sup>2</sup> for example: the availability of other forms of transport may be limited

<sup>3</sup> for example: the comprehensive security provisions of the air mode may reduce the possibility of unlawful interference (theft, etc.)

<sup>4</sup> for example: transport by air may result in a reduced risk of exposure of the public to the dangerous goods in the event of an incident or accident.  
The risk of piracy may also be significantly reduced

<sup>5</sup> for example : no dangerous goods carried on board other than those subject to the present exemption

6. Identification of dangerous goods requiring exemption								
UN No	Proper shipping name	Class/ Division/ Compatibility Group	Sub hazard	Packing group  (if applicable)	Number of packages	Net quantity or Gross quantity per package (Kg or L)	Packing inst.	Packaging test certificate reference (when applicable)

7. Identification of dangerous goods to be carried (if any) other than those requiring exemption								
UN No	Proper shipping name	Class/ Division/ Compatibility Group	Sub hazard	Packing group  (if applicable)	Number of packages	Net quantity or Gross quantity per package (Kg or L)	Packing inst.	Packaging test certificate reference (when applicable)

8. Description of the method for separating packages with different compatibility groups (if applicable)

## 9. CHARGES

Where charges are to be paid other than by the applicant, please enter the name of the person/company who is paying:

### IMPORTANT NOTES:

- **Additional Charges:** Where the cost of the CAA investigations exceeds the application charge payable, the applicant shall pay additional charges to recover those excess costs incurred by the CAA in accordance with the Scheme of Charges.
- **Overseas Visits:** If a Member or employee of the CAA is required to travel overseas in respect of this application you are advised to read the CAA Scheme of Charges to which this application relates and the section entitled 'Additional charge where functions are performed abroad'. All expenses incurred in pursuance of this application by virtue of travelling overseas will be payable by the applicant on demand.
- **Withdrawal/Cancellation of Application:** In the event that this application is withdrawn by the applicant, a cancellation charge may be levied. The cancellation charge reflects the work carried out by the CAA on behalf of the applicant up to the point of cancellation. Please see the [CAA Refunds Policy](#) for more information. Where sufficient funds remain from the original application charge, this charge will be deducted from any refund made in respect of the application following cancellation.

NB: This application will not be processed until the applicable charges have been received.

## 10. FINANCIAL DECLARATION

I hereby declare that to the best of my knowledge the particulars entered on this application are accurate.

I agree to pay the charges for this application in accordance with the scheme of charges.

I agree to pay any additional charges which may become payable in respect of this application under the Scheme of Charges.

Name of Applicant: .....  
(as shown in 2 a), 2 b) or 2 c))

Signature of Applicant (named in 2 a)): .....

or Signature of Authorised Representative (named in 2 b) or 2 c)): .....

Date: .....

### FALSE REPRESENTATION STATEMENT

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, license, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with an unlimited fine or imprisonment or both.

## 11. APPLICATION FORM SUBMISSION SERVICE (SUBMIT)

**Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application and supporting documentation (if applicable). You will be required to upload a copy of the completed application form as part of the submission.**

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

After receipt of your application, we will contact you using the contact details provided on this form to request payment of the relevant application fee. Please indicate your preferred payment method:

**Email** (you will receive a secure payment link from 'noreply@payments.caa.co.uk')

**SMS** (you will receive a secure payment link from 'CAA PAYMENTS')

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and provided the supporting documentation (if applicable).

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges [List of Official Record Series 5 - Scheme of Charges \(caa.co.uk\)](#)

**Important: Please save your completed form before proceeding.**

**Application Form Submission Service**

If you prefer, you can access the service by logging onto the CAA Customer Portal via <https://portal.caa.co.uk> and selecting the Application Form Submission Service.

## APPENDIX I

UK Operator	Foreign Operator	Applicant Documents Checklist	Added Comment
✓	✓	Fully completed SRG2805 form	
	✓	UK TCO authorisation	
✓	✓	Company Procedures	
✓	✓	Risk Assessment with mitigations and matrix key	
✓	✓	Any documents that may provide further information on transport by air of that specific dangerous goods	
✓	✓	Operator AOC and Ops Specs	
✓	✓	Dangerous Goods Transport Document (Shipper Declaration)	Completed in full and including AWB number and transport details
	✓	State of Operator Exemption (non-UK AOCs)	
✓	✓	State of Origin Exemption (if non-UK origin)	