BALLOON/AIRSHIP EXAMINER AUTHORISATION ISSUE/REVALIDATION/RENEWAL/VARIATION – APPLICATION

Please complete the form electronically or in BLOCK CAPITALS using black or dark blue ink.

UK Civil Aviation Authority

FALSE REPRESENTATION STATEMENT
It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with an unlimited fine or imprisonment or both.

1. PERSONAL DETAILS

CAA personal reference number ☐☐☐☐☐☐☐

Title: ..... Surname: ..... Forename(s): .....

Date of birth (dd/mm/yyyy): ..... Nationality: .....

Town: ..... and Country: ..... of birth

Permanent address: .....

..... Postcode: .....

Address for correspondence (if different from above): .....

..... Postcode: .....

Telephone Number: ..... Alternative Telephone Number: .....

Email address: ..... Fax Number: .....

2. APPLICATION (tick as appropriate)

I am applying for:

Issue of Examiner Certificate ☐

Variation of Examiner Certificate (privilege change) ☐

Reissue of Examiner Certificate (no privilege changes) ☐

3. LICENCE / RATINGS / EXAMINER PRIVILEGES HELD (tick as appropriate)

BPL ratings held:

	Hot Air Balloon				Gas Balloon	Hot Air Airship	Mixed Balloon
	Group A	Group B	Group C	Group D			
BPL	☐	☐	☐	☐	☐	☐	☐
Commercial Non-Passenger Operation	☐				☐	☐	☐
Commercial Passenger Operation	☐				☐	☐	☐

FI(B)	☐	

Examining privileges held:

	Hot Air Balloon				Gas Balloon	Hot Air Airship
	Group A	Group B	Group C	Group D		
FE(B) BFCL.415(a)	☐	☐	☐	☐	☐	☐
FE(B) BFCL.415(b)	☐	☐	☐	☐	☐	☐
FE(B) BFCL.415(ba)	☐	☐	☐	☐	☐	☐
FE(B) BFCL.415(c)	☐	☐	☐	☐	☐	☐

SE(B)	☐	
GR(B)	☐	

CAA Personal reference number:							

4. EXAMINER PRIVILEGES REQUESTED (tick as appropriate)

Examining privileges for BFCL:

	Hot Air Balloon				Gas Balloon	Hot Air Airship
	Group A	Group B	Group C	Group D		
FE(B) BFCL.415(a)	☐	☐	☐	☐	☐	☐
FE(B) BFCL.415(b)	☐	☐	☐	☐	☐	☐
FE(B) BFCL.415(ba)	☐	☐	☐	☐	☐	☐
FE(B) BFCL.415(c)	☐	☐	☐	☐	☐	☐
SE(B)	☐					
GR(B)	☐					

5. FLYING EXPERIENCE (Balloons and Airships only)

Hours split by BPL ratings	Hot Air Balloon			
	Group A	Group B	Group C	Group D
Total hours flown as Pilot in Command				
Total hours flown as PIC in the last 12 months				

Hours split by BPL ratings	Gas Balloon	Hot Air Airship
Total hours flown as Pilot in Command		
Total hours flown as PIC in the last 12 months		

6. DECLARATION OF APPLICANT

I declare that the information provided on this form is correct.

I further accept that my contact number, as given in Section 1, will be released to the public in connection with my duties as an Examiner.

I agree to receive:
Flight Crew Safety material from the CAA only. ☐
Safety material from authorised sources. ☐
I do not wish to receive Safety material. ☐

I agree to details of my experience and qualifications being released to members of the panel conducting any interview required in respect of this authorisation.

Signature ..... Date .....

7. APPLICATION FORM SUBMISSION SERVICE (SUBMIT)

Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application and supporting documentation (if applicable). You will be required to upload a copy of the completed application form as part of the submission.

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

After receipt of your application, we will contact you using the contact details provided on this form to request payment of the relevant application fee. Please indicate your preferred payment method:

☐ **Email** (you will receive a secure payment link from 'noreply@payments.caa.co.uk')

☐ **SMS** (you will receive a secure payment link from 'CAA PAYMENTS')

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and provided the supporting documentation (if applicable).

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges List of Official Record Series 5 - Scheme of Charges (caa.co.uk)

Important: Please save your completed form before proceeding.

Application Form Submission Service

If you prefer, you can access the service by logging onto the CAA Customer Portal via https://portal.caa.co.uk and selecting the Application Form Submission Service.