Ref	Date	Time	Location
CCB-029	04/02/19	13:00-14:00	CAA House 45-59 Kingsway London WC2B 6TE

CONSUMER CHALLENGE BOARD (CCB)

MONDAY 04 FEBRUARY 2019
13:00 – 14:00 AT HAL COMPASS CENTRE

Minutes

Present	Apologies	Guests
▪ Jeff Halliwell (JH) – Chair ▪ Isabel Liu (IL) ▪ Claire Whyley (CW) ▪ David Holden (DH) ▪ Trisha McAuley (TMc) ▪ Jayne Scott (JS) ▪ Claudette Williams (CWSec)		N/A

1. Minutes of the last meeting

a. CCB approved the minutes from CCB-028 on 21 January 2019

2. Meetings Update

JH updated the board on his meeting on 30th Jan with the HAL Board where he presented the Challenge Log Version 4 and discussed on-going issues which were received positively.

3. Future meeting dates and locations

a. It was agreed to arrange a meeting with BA on any of proposed dates: February 22, 28 February or 01 March

ACTION CW(Sec) to arrange

b. The following meetings are planned:

- 18th Feb CCB are meeting with HAL. Location HAL
- 4th Mar CCB meeting. Location HAL
- 18th Mar CCB are meeting with HAL. Location HAL
- 1st Apr CCB are meeting with HAL, Location HAL
- 15th Apr CCB are meeting with HAL, Location HAL

4. AOB

c. N/A