ROOT CAUSE ANALYSIS TABLE

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| Root Cause Analysis Table | | | | |
| Step 1 | What was the problem expressed in terms of a subject and undesired state? | | |  |
| **Step 2** | What was the direct cause of the problem expressed in the terms of a subject and state? | | |  |
| **Step 3** | Produce a line of causal factors expressed in the terms of a subject and state.  Think of these causes as links of a chain | 🡹 | |  |
| **Step 4** | Determine who owns each casual factor? | | A |  |
| **B** |
| **C** |
| **D** |
| **E** |
| **Step 5** | What causal factors can be directly influenced by the organisation. | | **A** |  |
| **B** |
| **C** |
| **D** |
| **E** |
| **Step 6** | Which of the causal factors would solve the underlying organisational problem. | | |  |