LEA Consultation Strategy

15 February 2021

Table of Contents

1.	Intro	oduction	2
2.	Obje	ectives	2
3.	Sum	mary of Engagement Activity Undertaken to Date	3
4.	Audi	ence	3
	4.1.	Aviation Stakeholders	.3
	4.2.	Non-Aviation Stakeholders	4
	4.2.1.	Local Parish/District/County Councils	4
	4.2.2.	Parliamentary Constituencies	6
	4.3.	Nearby environmentally sensitive areas	6
5.	Appi	roach	6
	5.1.	Notification of this consultation	6
	5.2.	Access and response to consultation	. 7
	5.3.	Consultation monitoring	. 7
	5.4.	Stakeholder workshop	. 7
	5.5.	Risk of consultation failing	. 7
6.	Mat	erials	8
7.	Leng	th of Consultation	8
8.	Post	Consultation	8
	8.1.	Assessment and submission	8
	8.2.	Decision and implementation	9
9.	Cond	clusion	9
10). Aı	opendices1	0

1. Introduction

LEA is currently progressing its Airspace Change Proposal following the CAA's CAP725 ACP process. It embarked on this project in October 2016 and has consulted twice, in 2017 and 2019.

Due to staff changes in the sponsors organisation, records of the results of the first consultation are no longer available. The second consultation though widely distributed received a very small number of responses. In follow up discussions with one key stakeholder group compromising of a number of gliding clubs, it became clear that changes to the tracks flown by aircraft not only on approach but also executing a missed approach were required.

Another round of Consultation will afford all identified stakeholders the opportunity to familiarise themselves with the proposed changes, understand effects if any on them and express their opinions concerning new RNP approaches to runways 06 and 24. It will allow LEA to gather information and to understand views about the effect of the proposed amended routings and in turn, we hope consultees will provide relevant and timely feedback to us. The sponsor appreciates there may be differing views between various stakeholder groups and that not all may be satisfied with the amended approaches.

This consultation strategy document details how LEA has assessed the needs for effective airspace change consultation and decided upon ways to best achieve this.

2. Objectives

CAP 725 states in Stage 4 Consultation and Formal Proposal Submission para 4.7 –

"Commitment is key to effective consultation. The Change Sponsor must be prepared to respond to what it learns and to make changes, even if this requires major modifications, if it is appropriate. The analysis of the responses to the consultation should identify the issues and key themes. Once the issues and the key themes have been identified, the Change Sponsor will be in a position to consider how to incorporate them into the design option(s) where appropriate."

LEA recognises the importance of this and has decided its objective is to hold another stakeholder consultation. The stakeholders it has identified include Aviation stakeholders, Parish and District Councils, and Members of Parliament potentially affected by the proposed change. The consultation will be sent to the identified stakeholders but the consultation is open to all and feedback received from any source will be accepted and considered.

LEA seek feedback from stakeholders allowing the widest opportunity for responses having given them as much information as possible upon which to base their comments or preferences concerning the revised tracks and operating constraints. LEA will gather any views and understand respondents' feelings about the new proposal by providing consultees with easy ways to give meaningful feedback within the time allowed. While the consultation is open, reminders encouraging as earlier a response as possible will be sent out every 4 weeks.

The companion Consultation Document, presented in the form of a Presentation, will be available via LEA Consultation website (www.leedseastairport.co.uk). It has been designed to help to ensure material is presented in an open, fair and transparent manner, easily understandable by both ground based stakeholders and aviation organisations alike.

It will help all stakeholders to understand clearly and assess the likely effect on them with enough time to clarify any misunderstandings before responding with their opinions within the consultation period. It will give clear guidance how everyone who wishes to will be able to respond.

3. Summary of Engagement Activity Undertaken to Date

This section highlights some key activities undertaken following the Framework Briefing held with the CAA in October 2016.

As mentioned above, records of the first consultation are not available. The second consultation commenced on the 2nd January 2019 and ran to 18th April 2019. Unfortunately, the vast majority of stakeholders chose not to respond.

As part of progressing the ACP a number of Letters of Agreement with key aviation Stakeholders were identified as being necessary. Those included the various glider sites situated to the east of LEA. During engagement with the clubs, issues surrounding operation of the approaches during their flying days became apparent. In particular the tracks flown by aircraft arriving directly from the east, on missed approaches and the use of air holding at the IAF were a source of adverse comment.

After a virtual meeting held by the LEA Team with these gliding club's representatives and attended by the CAA, it was decided to change the design of the tracks flown, dispense with the Hold and conduct a further consultation.

4. Audience

4.1. Aviation Stakeholders

Within the term Aviation Stakeholder there are some distinct groupings;

- Airports, Military airbases, airfields and private air strips
- Helicopter bases
- Helipads at hotels and racecourses
- Representative aviation bodies (NATMAC)

Considerable effort has been expended identifying as many of these as possible and the list can be found in Appendix A. Many of the stakeholders are the same as for the previous consultations.

4.2. Non-Aviation Stakeholders

4.2.1. Local Parish/District/County Councils

Meetings with a number of Councils already occurred as part of the previous consultations, so many of the stakeholders have already been identified. The communities closest to the aerodrome were apprised at a very early stage and responded well.

Using a mapping tool, a wide list of councils and authorities overflown by the approaches and redesigned missed approach tracks has been compiled, as shown in Figure 1 & Figure 2 below.

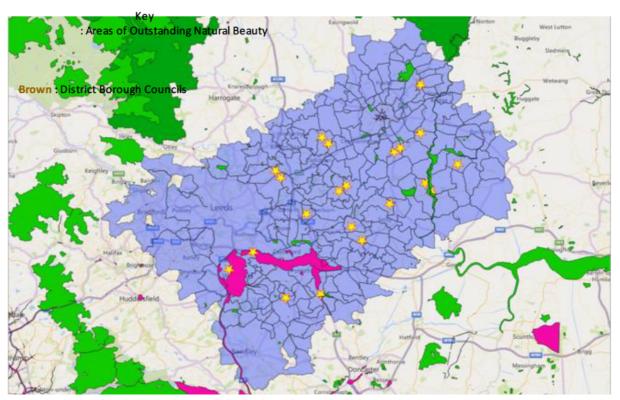


Figure 1: Overflown parish councils and authorities

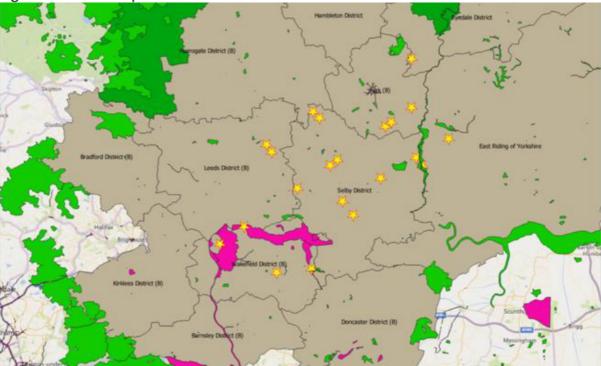


Figure 2: District Borough Councils

The full list of Parish and District councils to be contacted is included in Appendix B, all will be included in the consultation.

4.2.2. Parliamentary Constituencies

Further to the local authorities, the MP representing each overflown parliamentary constituency will be contacted as part of this stakeholder engagement. The constituencies to be contacted are shown in Figure 3 below and listed in Appendix C.

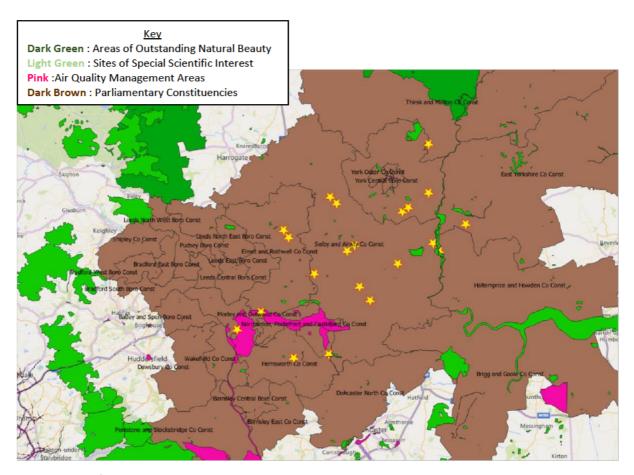


Figure 3: Parliamentary Constituencies

4.3. Nearby environmentally sensitive areas

There are no Areas of Outstanding Natural Beauty affected by the proposal.

5. Approach

5.1. Notification of this consultation

The consultation will be placed on the Leeds East Airport website. Information will also be posted on the Leeds East Facebook page.

Printed versions of the consultation will be posted to anyone who telephones the airport to request a copy.

A notification about the consultation will be emailed to each consultee at the start of the consultation period. The notification will include:

- a link to the consultation download,
- an email address to send the feedback to,
- the written address for correspondence, and
- the airport telephone number so that people can request the printed version to be posted.

Using these methods of communication will cover all the stakeholders that LEA has identified since all of them have email contact addresses.

5.2. Access and response to consultation

All Consultation materials will be made available for stakeholders to download via the LEA website through which the formal consultation will be undertaken.

Parish councils will be encouraged to make consultation materials easily accessible for those without internet access. LEA will offer to provide printed copies to Parish Councils for this purpose.

For those stakeholders that wish to reply by post, written responses should be returned to:

Airspace Consultation,
Hangar 3,
Leeds East Airport,
Busk Lane
CHURCH FENTON
North Yorkshire LS24 9SE

During the Consultation it is expected the majority of feedback from stakeholders will be received via e-mail. Any written responses received will be scanned and recorded in the Consultation Report.

5.3. Consultation monitoring

It's clear that there will be a ripple effect once the consultation period opens. Staff will be on hand to respond to phone calls, written requests and emails during the consultation period responding to comments as they arise.

5.4. Stakeholder workshop

A stakeholder workshop will be held by Zoom call to present the proposal and get feedback. This is proposed for 7 weeks into the consultation on 14 April at 1000-1200. The details and invitation will be sent to all consultees beforehand.

5.5. Risk of consultation failing

The consultation has been carefully prepared and the proposals based on extensive engagement and feedback from the previous consultations.

However, if unexpected significant challenges are raised during the consultation period that have not been foreseen, and a major change is required or omission identified then the consultation may be extended. In this case, LEA would update the consultation material and inform all consultees of the changes. Consultees will be given sufficient time to consider the changes if this is required.

6. Materials

The main vehicle will be a detailed PowerPoint presentation emailed to stakeholders and placed on the LEA website. It includes basic information about the effect of wind direction on take-off and landing directions with more detailed technical material showing the proposed missed approach tracks overlaid on Parish Council boundaries. It has been designed for printed distribution where necessary.

7. Length of Consultation

The consultation period will be 12 weeks. Although there are a small number of public holidays in the consultation period, it is not expected that these will impact the ability of consultees to respond within the period allotted.

LEA believes that the majority of stakeholders likely to respond to a formal consultation request have been identified through engagement and pre-existing contacts.

A request will go out in the email for replies to be received as soon as possible but, in any case within 9 weeks to help the LEA team collate responses.

A reminder email will be sent out 30 days before the deadline with a final reminder with 10 days to go.

The possibility of issues arising which may require an extension has been acknowledged.

8. Post Consultation

8.1. Assessment and submission

After the consultation period closes, LEA will collect and analyse all responses that have been received during the consultation. LEA will then assess whether to update the design of the proposed option.

There is a remote possibility that a completely new option emerges or major changes are required. Should this happen LEA will decide on its merits and discuss with the CAA whether this requires another consultation.

LEA will then submit a Consultation Response Document setting out the approach to categorisation, the preferred option to be taken forward and any design changes resulting from consultation responses. This will be made available three weeks after consultation closure.

After this, LEA will submit its formal Airspace Change Proposal to the CAA.

8.2. Decision and implementation

LEA wishes to make its approaches available before the end of 2021.

9. Conclusion

LEA believes this consultation will be properly launched, managed and reviewed.

10. Appendices

Appendix A - List of Aviation Stakeholders

Stakeholder	Contact Name	Email
Burn Gliding Club nr Selby		
Doncaster Sheffield Airport		
Crabtree Farm (Helipad)		
Elvington Airfield		
Full Sutton Airfield		
Garforth Airfield		
Gilruddin Grange Airstrip		
Hazelwood Castle (Helipad)		
Leeds Bradford Airport		
Middlethorpe Hall Hotel (Helipad)		
NPAS at Carr Gate, Wakefield (Helipad)		
Pontefract Racecourse (Helipad)		
RAF Leeming (SATCO)		
Real Aeroplane Club at Breighton Aerodrome		
Rudding Park Estate (Helipad)		
Rufforth East Airfield		
SAC at Sherburn-in-Elmet Airfield		
York Gliding Centre at Rufforth (West)		
York Racecourse (Helipad)		
Yorkshire Air Ambulance at Nostell Priory (Helipad)		
Yorkshire Gliding Club at Sutton Bank		
Walton Wood Airfield		
Wentbridge House Hotel (Helipad)		
Wetherby Racecourse (Helipad)		
Wolds Gliding Club at Pocklington		

National Air Traffic Management Advisory Committee

Airlines UK

Airspace4All

Airport Operators Association (AOA)

Airfield Operators Group (AOG)

Aircraft Owners and Pilots Association (AOPA)

Airspace Change Organising Group (ACOG)

Association of Remotely Piloted Aircraft Systems UK (ARPAS-UK)

Aviation Environment Federation (AEF)

British Airways (BA)

BAe Systems

British Airline Pilots Association (BALPA)

British Balloon and Airship Club

British Business and General Aviation Association (BBGA)

British Gliding Association (BGA)

British Helicopter Association (BHA)

British Hang Gliding and Paragliding Association (BHPA)

British Microlight Aircraft Association (BMAA) / General Aviation Safety Council (GASCo)

British Model Flying Association (BMFA)

British Skydiving

Drone Major

General Aviation Alliance (GAA)

Guild of Air Traffic Control Officers (GATCO)

Honourable Company of Air Pilots (HCAP)

Helicopter Club of Great Britain (HCGB)

Heavy Airlines

Iprosurv

Isle of Man CAA

Light Aircraft Association (LAA)

Low Fare Airlines

Military Aviation Authority (MAA)

Ministry of Defence - Defence Airspace and Air Traffic Management (MoD DAATM)

NATS

Navy Command HQ

PPL/IR (Europe)

UK Airprox Board (UKAB)

UK Flight Safety Committee (UKFSC)

United States Air Force Europe (3rd Air Force-Directorate of Flying (USAFE (3rd AF-DOF))

Appendix B – Parish and District Council Contact List

Local Authority	Contact Name	Email
Aberford CP		@aberford-pc.gov.uk
Acaster Malbis CP		@acastermalbis-pc.gov.uk
Ackworth CP		@ackworthparishcouncil.gov.uk
Allerthorpe CP		@btinternet.com
Allerton Bywater CP		@yahoo.com
Alwoodley CP		@alwoodleyparishcouncil.org
Appleton Roebuck CP		@appletonroebuckandacasterselby-pc.gov
Askham Bryan CP		@gmail.com
Askham Richard CP		@gmail.com
Austhorpe CP		@btinternet.com
Badsworth CP		@outlook.com
Balne CP		@balneparishcouncil.org
Bardsey cum Rigton CP		@gmail.com
Barkston Ash CP		@gmail.com
Barlby with Osgodby CP		@btinternet.com
Barlow CP		@barlowparishcouncil.co.uk
Barmby on the Marsh CP		@barmby-on-the-marsh.org.uk
Barwick in Elmet and Scholes CP		@btinternet.com
Beal CP		@bealparishcouncil.org.uk
Bielby CP		@gmail.com
Biggin CP		@outlook.com
Bilbrough CP		@gmail.com
Bilton-in-Ainsty with Bickerton CP		@hotmail.co.uk
Birkin CP		@outlook.com
Bishopthorpe CP		k@aol.com
Bolton Percy CP		@btinternet.com
Boston Spa CP		@bostonspapc.org.uk
Bramham cum Oglethorpe CP		@bramhamparishcouncil.org.uk
Brayton CP		@aol.com
Brotherton CP		@outlook.com
Bubwith CP		@gmail.com
Burn CP		@outlook.com
Burton Salmon CP		@yahoo.co.uk
Buttercrambe with Bossall CP		@gmail.com
Byram cum Sutton CP		outlook.com
Camblesforth CP		sky.com
Catterton CP		gmail.com
Catton CP		gmail.com
Cawood CP		btinternet.com
Chapel Haddlesey CP		@gmail.com
Church Fenton CP		@gmail.com
Claxton CP		@outlook.com
Clayton with Frickley CP		@clayton-pc.gov.uk
, , ,		Control polyovian

Cliffe CP	@gmail.com
Clifford CP	@clifford-pc.org.uk
Clifton Without CP	<u>l@gmail.com</u>
Collingham CP	@gmail.com
Copmanthorpe CP	<u>@gmail.com</u>
Cottingwith CP	<u>@me.com</u>
Cridling Stubbs CP	<u>t@aol.com</u>
Crigglestone CP	@crigglestonepc.org
Crofton CP	@gmail.com
Darrington CP	@darrington.org.uk
Deighton CP	@gmail.com
Drighlington CP	@hotmail.co.uk
Dunnington CP	k@dunningtonparishcouncil.gov.uk
Earswick CP	<u>@</u> aol.com
East Hardwick CP	@easthardwickparishcouncil.org.uk
East Keswick CP	@gmail.com
Eggborough CP	@eggboroughparish.org.uk
Ellerton CP	
Elvington CP	@elvington.net
Escrick CP	@escrick.org
Everingham CP	@elvington.net
Fairburn CP	@outlook.com
Fangfoss CP	@gmail.com
Featherstone CP	@featherstone-tc.gov.uk
Flaxton CP	<u>@hotmail.com</u>
Foggathorpe CP	@gmail.com
Fulford CP	@fulfordpc.org.uk
Full Sutton CP	@fullsuttonskirpenbeck-pc.gov.uk.
Gate Helmsley CP	@outlook.com
Gateforth CP	@gmail.com
Gildersome CP	<u>@gmail.com</u>
Gowdall CP	@outlook.com
Great and Little Preston CP	@greatandlittlepreston-pc.org.uk
Great Houghton CP	@greathoughton.org.uk
Hambleton CP	@hambleton-pc.gov.uk
Harewood CP	@yahoo.co.uk
Harton CP	@ianwaltersltd.co.uk.
Havercroft with Cold Hiendley CP	@gmail.com
Haxby CP	@haxbytowncouncil.gov.uk
Healaugh CP	@gmail.com
Heck CP	@outlook.com
Hemingbrough CP	@gmail.com
Hemsworth CP	k@hemsworthcouncil.co.uk
Hensall CP	@talktalk.net
Heslington CP	@outlook.com
Hessay CP	@gmail.com
_	

Hessle and Hill Top CP	@hessletown.karoo.co.uk
Heworth Without CP	@gmail.com
Hillam CP	k@gmail.com
Hirst Courtney CP	@hirstcourtney.co.uk
Holme upon Spalding Moor CP	holmevalleyparishcouncil.gov.uk
Holtby CP	y@sky.com
Horsforth CP	horsforthtowncouncil.gov.uk
Huby CP	@outlook.com
Huddleston with Newthorpe CP	
· · · · · · · · · · · · · · · · · · ·	@gmail.com
Huntington CP	@yahoo.co.uk
Huntwick with Foulby and Nostell CP	@talktalk.net
Kelfield CP	<u>l@gmail.com</u>
Kellington CP	<u>@yahoo.com</u>
Kexby CP	<u>@btinternet.com</u>
Kippax CP	@kippax-pc.gov.uk
Kirk Deighton CP	@kirkdeighton.com
Kirk Smeaton CP	@gmail.com
Kirkby Wharfe with North Milford CP	@towtonpc.org.uk
Ledsham CP	@ledshamparishcouncil.gov.uk
Ledston CP	@gmail.com
Lillings Ambo CP	<u>@supanet.com</u>
Little Smeaton CP	<u>@gmail.com</u>
Long Marston CP	@outlook.com
Melbourne CP	<u>@yahoo.com</u>
Micklefield CP	@micklefield-pc.gov.uk
Monk Fryston CP	omnonkfrystonparishcouncil.net
Moor Monkton CP	<u>@moormonktonpc.com</u>
Morley CP	k@morley.gov.uk
Murton CP	<u>@yahoo.com</u>
Naburn CP	<pre>@naburnparishcouncil.org.uk</pre>
Nether Poppleton CP	<u>@gmail.com</u>
New Earswick CP	<u>@aol.com</u>
Newland with Woodhouse Moor CP	<u>@gmail.com</u>
Newton Kyme cum Toulston CP	@newtonkymecumtoulstonparishcouncil.c
Newton on Derwent CP	<pre>@newtonuponderwent.org.uk</pre>
Normanton CP	@normantontowncouncil.co.uk
North Duffield CP	<pre>@northduffieldpc.co.uk</pre>
North Elmsall CP	@up-ne-parishcouncil.co.uk
Norton CP	<u>@yahoo.co.uk</u>
Notton CP	<u>@outlook.com</u>
Osbaldwick CP	@yahoo.co.uk
Overton CP	@york.uk.net
Oxton CP	@gmail.com
Pocklington CP	@pocklington.gov.uk
Rawcliffe CP	@rawcliffeparishcouncil.gov.uk
	<u> </u>

Riccall CP	@riccallparishcouncil.org.uk
Rufforth with Knapton CP	uncil@hotmail.co.uk
Ryhill CP	@aol.com
Ryther cum Ossendyke CP	@gmail.com
Sand Hutton CP	@claxton-sandhutton.org.uk
Saxton with Scarthingwell CP	@btconnect.com
Scarcroft CP	@scarcroftparishcouncil.org
Seaton Ross CP	@seatonross.org.uk
Selby CP	@selbytowncouncil.co.uk
Shadwell CP	@shadwell-parish-council.org
Shafton CP	@hotmail.co.uk
Sharlston CP	@sharlstonparishcouncil.gov.uk
Sherburn in Elmet CP	@sherburninelmet-pc.gov.uk
Sheriff Hutton CP	@gmail.com
Shipton CP	@outlook.com
Sicklinghall CP	@sicklinghallparishcouncil.org.uk
Sitlington CP	@sitlingtonparishcouncil.gov.uk
Skelton CP	@hotmail.com
Skipwith CP	@skipwithpc.org.uk
South Elmsall CP	@southelmsallcouncil.co.uk
South Hiendley CP	
South Kirkby and Moorthorpe CP	@skmtc.org
South Milford CP	@gmail.com
Spaldington CP	@gmail.com
Stamford Bridge CP	@stamfordbridge-pc.gov.uk
Stapleton CP	@gmail.com
Steeton CP	@steeton-with-eastburnparishcouncil.gov
Stillingfleet CP	@stillingfleetparishcouncil.org
Stockton-on-the-Forest CP	@outlook.com
Strensall with Towthorpe CP	@btconnect.com
Stutton with Hazlewood CP	@gmail.com
Sutton upon Derwent CP	@suttonuponderwent.org.uk
Sutton-on-the-Forest CP	@gmail.com
Swillington CP	@swillingtonparishcouncil.gov.uk
Tadcaster CP	@tadcastertowncouncil.gov.uk
Thorganby CP	@gmail.com
Thorner CP	@gmail.com
Thornton CP	@thorntonincraven.co.uk
Thornton-le-Clay CP	@outlook.com
Thorp Arch CP	@thorp-arch.org.uk
Thorpe Audlin CP	@thorpeaudlinpc.org.uk
Thorpe Willoughby CP	@thorpewilloughby.org.uk
Tockwith CP	@tockwith.gov.uk
Towton CP	@towtonpc.org.uk
Ulleskelf CP	<u>@hotmail.com</u>
Upper Poppleton CP	@gmail.com

Upton CP @up-ne-parishcouncil.co.uk Walton CP @gmail.com Warmfield cum Heath CP @warmfieldcumheath.org.uk Warthill CP @hotmail.com West Haddlesey CP @westhaddlesey.org.uk. Wetherby CP @wetherby.co.uk Wheldrake CP @wheldrake-pc.gov.uk Whitley CP @gmail.com Wigginton CP @wiggintonparishcouncil.org.uk Wighill CP @hotmail.co.uk Wilberfoss CP @wilberfossparish.org.uk Wilstrop CP @tockwith.gov.uk Wistow CP @outlook.com Womersley CP @womersleyparishcouncil.gov.uk Woolley CP @hotmail.co.uk Wressle CP @gmail.com Yapham CP @gmail.com

Appendix C – Members of Parliament

Constituency	Contact Name	Email
Barnsley Central	Dan Jarvis MP	dan.jarvis.mp@parliament.uk
Barnsley East	Stephanie Peacock MP	stephanie.peacock.mp@parliament.uk
Batley and Spen	Tracy Brabin MP	tracy.brabin.mp@parliament.uk
Bradford Fast	Imran Hussain MP	
2.00.0.0 2000		imran.hussain.mp@parliament.uk
Bradford South	Judith Cummins MP	<u>judith.cummins.mp@parliament.uk</u>
Bradford West	Naz Shah MP	naz.shah.mp@parliament.uk
Brigg and Goole	Andrew Percy MP	andrew.percy.mp@parliament.uk
Doncaster North	Edward Miliband MP	ed.miliband.mp@parliament.uk
East Yorkshire	Sir Greg Knight MP	sothcottt@parliament.uk
Haltemprice and Howden	Mr David Davis MP	david.davis.mp@parliament.uk
Leeds Central	Hilary Benn MP	bennh@parliament.uk
Leeds North East	Fabian Hamilton MP	fabian.hamilton.mp@parliament.uk
Morley and Outwood	Andrea Jenkyns MP	andrea.jenkyns.mp@parliament.uk
Normanton, Pontefract and Castleford	Yvette Cooper MP	coopery@parliament.uk
Penistone and Stockbridge	Miriam Cates MP	miriam.cates.mp@parliament.uk
Pudsey	Stuart Andrew MP	stuart.andrew.mp@parliament.uk
Shipley	Philip Davies MP	daviesp@parliament.uk
Thirsk and Malton	Kevin Hollinrake MP	kevin.hollinrake.mp@parliament.uk
Wakefield	Imran Ahmad Khan MP	imran.mp@parliament.uk