# Application for Qualification as a Flight Instructor Course Instructor (Aeroplanes, Helicopters, Airships, Balloon and Sailplanes) Under EASA Aircrew Regulation Part-FCL.905.Fl(i)

Submission instructions can be found at the end of the form.

## Unique Corporate No. (to be completed by CAA)

Please read attached Guidance Note on page 4 before completing this form.

. APPLICANT DETAILS (The Applicant is the person responsible for payment of CAA charges)				
Individual				
	Title: Forename: S	jurname:		
	Address:			
	Postcode:			
	Telephone: Fax:			
	E-mail: Mobile Tele	phone:		
	Trading Name: (if applicable)			
	Website address:			
	A photocopy of your valid Passport or valid photocard Driving Licen	ice must accompany your application as proof		

of identification. Failure to supply proof of identification may result in a delay to the application processing time.

# 2. ADDRESS FOR CORRESPONDENCE (if different from above)

Postal Address (if different from above):

Postcode: .....

# 3. CAA REFERENCE NUMBER

CAA Personal Reference Number (if known or Date of Birth if not known): .....

## 4. APPLICATION

I am applying for an initial qualification as a (tick as appropriate):

Aeroplane Flight Instructor Course Instructor

Balloon Flight Instructor Course Instructor

Helicopter Flight Instructor Course Instructor

Airship Flight Instructor Course Instructor

Sailplane Flight Instructor Course Instructor

# 5. INSTRUCTOR LICENCE AND QUALIFICATIONS (Please Complete All Details)

Licence Type:	L	icence	Number:	Expiry Date:
Aircraft Classes and Typ	oes held			
Instrument Rating:	Restricted	Yes	No	
Flying Instructor Rating:	Single	Multi	Issue date:	Last Certificate of Revalidation/Renewal
Restrictions in Place:	No Night		No Aerobatics	No Towing



5. INSTRUCTIONAL FLYING EXPERIENCE (Please Complete All Column(s) Relevant To Your Application)				
	Single-Engine Aeroplane or Helicopter hours (as relevant to your application)	<b>Multi-Engine</b> Aeroplane or Helicopter hours (as relevant to your application)	Instruments Aeroplane, Helicopter or Airship hours (as relevant to your application)	<b>Other</b> Balloons, Airships and Sailplanes (as relevant to your application)
Total Hours as PIC				
Total Hours as PIC flown in Aeroplanes below 5700Kg				
Instructional Hours				
Total Instructional Hours				
Total Instructional Hours Aeroplanes below 5700Kg				
Civil ab-initio				
Civil ab-initio (last 12 months)				
Total Instrument Flying Instruction				
Total Military				
Military ab-initio				
Simulator				
For the purpose of this app syllabus.	lication ab-initio inc	ludes exercises up t	o and including exercise	e 18 of the PPL

## 6. COUNTERSIGNATURE

I can confirm that the applicant meets the requirements, as specified in Part-FCL 905.FI, in respect of the qualification noted in Paragraph 4 and having previously assessed / flown with the said individual, I recommend that the applicant proceed to flight test by the CAA in respect of the qualification as a Flight Instructor Course Instructor.

Signature:	Date:
-	
Name of UK CAA Flight Instructor Examiner:	
Examiner Reference Number:	

#### 7. CHARGES

Where charges are to be paid other than by the applicant, please enter the name of the person/company who is paying:

#### **IMPORTANT NOTES:**

- Additional Charges: Where the cost of the CAA investigations exceeds the application charge payable, the applicant shall pay additional charges to recover those excess costs incurred by the CAA in accordance with the Scheme of Charges.
- **Overseas Visits:** If a Member or employee of the CAA is required to travel overseas in respect of this application you are advised to read the CAA Scheme of Charges to which this application relates and the section entitled 'Additional charge where functions are performed abroad'. All expenses incurred in pursuance of this application by virtue of travelling overseas will be payable by the applicant on demand.
- Withdrawal/Cancellation of Approval: In the event that this application is withdrawn by the applicant, a cancellation charge may be levied. The cancellation charge reflects the work carried out by the CAA on behalf of the applicant up to the point of cancellation. Please see the CAA Refunds Policy at www.caa.co.uk/refunds for more information. Where sufficient funds remain from the original application charge, this charge will be deducted from any refund made in respect of the application following cancellation.

NB: This application will not be processed until the applicable charges have been received.

#### 8. FINANCIAL DECLARATION

- I hereby declare that to the best of my knowledge the particulars entered on this application are accurate.
- I enclose the charges payable on application in accordance with the Scheme of Charges (www.caa.co.uk/ors5).
- I agree to pay any additional charges which may become payable in respect of this application under the Scheme of Charges.

Signature of Applicant (named in Section 1): .....

## FALSE REPRESENTATION STATEMENT

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, license, approval, permission or other document. This offence is punishable on summary conviction by a fine, and on conviction on indictment with an unlimited fine or imprisonment or both

#### NOTES:

- Recent ab-initio instructional experience has often proven invaluable, prior to application and flight test in order to
  ensure a successful flight test result.
- Please note, some FIEs offer standardisation training, prior to flight test, which has proved invaluable to earlier Aeroplane and Helicopter applicants
- FIC Flight Tests must be booked through L&TS Flight Test Bookings on 01293 573602.

#### 9. APPLICATION FORM SUBMISSION SERVICE (SUBMIT & PAY)

Once you have completed your application form, please save a copy to your device. Click on the button below to submit your application, supporting documentation (if applicable) and to make payment by credit/debit card. You will be required to upload a copy of the completed application form as part of the submission.

The button will direct you to the CAA Customer Portal. The first time you access the CAA Customer Portal you will need to create a user account, there are instructions provided and it only takes a few minutes to register. If you have used the CAA Customer Portal before, please log in to your existing user account.

Please note: Your application will not be processed until you have submitted it via the CAA Customer Portal and paid the relevant fee.

The charge(s) required will be calculated in accordance with the current CAA Scheme of charges List of Official Record Series 5 - Scheme of Charges (caa.co.uk)

Important: Please save your completed form before proceeding.

Application Form Submission Service

If you prefer, you can access the service by logging onto the CAA Customer Portal via <u>https://portal.caa.co.uk</u> and selecting the Application Form Submission Service.

## **Guidance Note 1**

 Please refer to EASA Part-FCL.915, Part-FCL.920, Part-FCL.935 and Part-FCL.905.FI for details of the prerequisites and assessment for the Flight Instructor Course Instructor.

CAA USE ONLY Applicant's na	.me	Date of application
Department:		Contact Name:
Job No:	Folio No:	CAA Account Number:
Nominal Code:	Cost Centre:	Date received
If payment is received by cheque, attach a copy to this application form.		
The sum of £ h	nas been received k	by: Date:
Amount paid by:	Card	Electronic Transfer*
£		£
* Receipt of Electronic Transfer to I	be verified by Treas	sury.
Bank Account No:		Sort Code:
Is this part of a Company payment	t? Yes	No If Yes - Total amount paid:£
Amount to be deducted from NATS account: £		
Enclosures: Signed/Despatched: FedEx paid Yes/No Loaded by: Signed/Despatched:		
Legal Entity Details		
Individual – Identification Document Details e.g. Passport/Driving Licence.		
Type of identification:		
Signature on ID checked against Fo	orm Signature:	Appropriately certified: