Single European Sky
ANSP Certification Application Form

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Introduction

This application for certification against the Common Requirements (CRs) must be completed as directed below, and submitted to the CAA with the relevant Compliance Matrices completed in response to relevant questions, as appropriate. It should be emphasised that applications will not be processed unless the accompanying Declaration of Compliance (DoC) is signed by the Chief Executive Officer, (or equivalent responsible person).

Section 1 - Determining Eligibility for Derogation (*If you do not wish to apply for a derogated certificate, please go to Section 2.)*

No ANSP is wholly exempt from the Common Requirements although small providers who elect not to seek business outside of their home State may be eligible for derogation from some aspects of them. For further information regarding derogation, please refer to Article 4 of the Common Requirements Regulation (EC) No 2096/2005.

N.B. ANSP certificates will be issued to a corporate organisation. Therefore the criteria for derogation relates to the total aggregated figures, e.g. if the annual total of commercial aircraft movements by all the units summed together exceeds10,000, then the organisation as a whole cannot be considered for a derogated certificate. Aircraft movements are counted regardless of the maximum take-off mass and the number of passenger seats, 'movements' being counted as the sum of take-offs and landings and calculated as an average over the previous three years.

To apply for a derogated Certificate, please consider each of the questions in Table A below.
Note: if you answer 'yes' to any question you will not be eligible for derogation.

Table A

DEROGATION	Delete as Appropriate
Do you provide an Air Traffic Service[1] that provides for more than 10,000 commercial air transport[2] movements per year?	**Yes / No**
Do you provide an Air Traffic Service to aircraft involved in commercial air transport with more than 20 seats?	**Yes / No**
Do you provide an Air Traffic Service to aircraft involved in commercial air transport with a MTOM (maximum take off mass) greater than 10 tonnes?	**Yes / No**
Do you provide a Flight Information Service that regularly operates more than one desk?	**Yes / No**
If you provide an Air Navigation Service[3] that is not an Air Traffic Service, does your gross annual turnover exceed €1,000,000	**Yes / No**

[1] ***"air traffic services"*** means the various flight information services, alerting services, air traffic advisory services and ATC services (area, approach and aerodrome control services)

[2] ***'commercial air transport'*** shall mean any aircraft operation involving the transport of passengers, cargo or mail for remuneration or hire. (As defined in EC Common Requirements Regulation (EC) No 2096/2005)

[3] ***"air navigation services"*** means air traffic services; communication, navigation and surveillance services; meteorological services for air navigation; and aeronautical information services

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Section 2 - Categories of service to be provided

Please identify the categories of service to be provided in Table B and tick as appropriate to determine the questions to be answered. Please locate the questions, (to be found in the CD Rom) for the services identified, and complete the respective Compliance Matrices in support of your application. You will be required to keep a copy of the Compliance Matrices, and record any changes following submission.

Table B

SERVICE CATEGORIES (please tick the as appropriate)	Tick	Questions / Compliance Matrices to be completed
All ANSPs to answer Annex 1 questions (General Requirements)	√	(Annex I)
ATS (Air Traffic Services) i.e. ATC & FIS		(Annex II)
MET (Meteorological Services) including MET observations at Aerodromes.		(Annex III)
AIS (Aeronautical Information Services)		(Annex IV)
CNS (Communication, Navigation or Surveillance Services)		(Annex V)

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Organisation details and Declaration of Compliance

Once the relevant compliance matrices indicated above have been completed, ANSPs are required to complete and sign the Declaration of Compliance. ***This will need to be endorsed and signed by the CEO, or equivalent responsible person, of the organisation applying for certification.***

Declaration of Compliance

1. Registered name of Applicant ……

2. Country and office of Registration ……

3. ANSP Address ……

   ……

   ……

   ……

4. Contact Details

   Name ……..

   Tel …… Fax ……

   E mail …….

5. Name of Chief Executive Officer (or equivalent responsible person, including Job title)

   …….

6. Signature of CEO (or equivalent responsible person, including Job title)

   …….

7. Date …….

I hereby certify that to the best of my knowledge the information supplied in support of this application for certification as an Air Navigation Service Provider, and contained in the relevant compliance matrices and supporting documentation, is correct and that no relevant information has been withheld.

SUBMISSION INSTRUCTIONS

Send your completed application form together with the required supporting documentation to:

ANSP Certification Section
Civil Aviation Authority
2W, Aviation House
Gatwick Airport South,
West Sussex
RH6 0YR.

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