Air Traffic Services Safety Regulation Advisory Committee
32nd Meeting

Held at Aviation House, Gatwick on 30 March 2012 10.00 to 13.00

Present:		Apologies:	
Kirsten Riensema (KR)	SRG – AATSD (Chair)	Chris Kelly (CK)	Peel Airports Ltd
Paul Atherton (PA)	SRG – AATSD	Jane Gothard (JG)	NATS
Chris Peart (CP)	SRG – AATSD	Neil Thompson (NT)	AOA
Colin Gill (CG)	SRG – AATSD	Nick Porter (NP)	Global ATS Ltd
Alec Trevett (AT)	SRG – AATSD	Alan Siddoway (AS)	Global ATS Ltd
Robyn Hathaway (RH)	SRG – AATSD (Secretary)	Tim Norton (TN)	NATS
		Harry Daly (HD)	SRG – AATSD
Phil Roberts (PR)	DAP	Bob Granville (BG)	NATS
Ian Rogers (IR)	Marshall Aerospace	Liam Bolger (LB)	AOA
Katie Williamson (KW)	BAe Systems	Malcolm MacPherson (MM)	Prospect
Maggie Gault (MG)	SERCO	Nick Howard (NH)	FISO Association
Peter Thompson (PT)	Infratil	Paul Clarkson (PC)	AOA
Rob Marshall (RM)	AOA/GATCO		
John Haffenden (JH)	AOA		
Jon Cox (JC)	Manchester Airports Group		
Pat Nolan (PN)	HIAL		
Roger Koukkoulis (RK)	AOA		
Crispin MacKay (CM)	Prospect		
Jim James (JJ)	SRG – AATSD (For item 9)		

Minutes of the 32nd Meeting

1. Chairman's Welcome and Opening Remarks

1.1 KR welcomed the attendees to the 32nd meeting of the ATSSRAC.

2. Significant 7

2.1 KR introduced the committee to the 'Significant 7' and explained the background to the seven items that the CAA had identified as being the most significant risks to safety. As such, our inspectors will be focussing on what units' assessment is of these risks at their location, and what actions are being planned or have been taken. The following four items were picked to be presented at the meeting as they were the most likely to impact on ATS:

- Runway Excursion

- Runway Incursion
- Controlled Flight Into Terrain
- Airborne Conflict

Further information on the Significant 7 can be found in the CAA Safety Plan at www.caa.co.uk/SafetyPlan.

3. Minutes of the 31st Meeting

3.1 The minutes of the 31st meeting were accepted with no comments.

4. Matters Arising

4.1 The following actions were closed:

31/01	7.2	CG to investigate whether it is feasible to provide amended pages for CAA CAPs on CAA Website with Corporate areas.	Colin Gill

CG updated the committee; the idea had been forwarded to the CAA's Information Management Department, but contractual obligations with TSO prevented the CAA from publishing the amendment pages on the website. It was agreed that AATSD would look into providing more detailed document summaries to enable users to identify the amended pages more easily.

31/03	8.1 (7)	AATSD to review ToRs and send to committee members for comment. KR, HD, CP, PA, CG, AT, & RH.	Kirsten Riensema, Harry Daly, Chris Peart, Paul Atherton, Colin Gill, Alec Trevett Robyn Hathaway

ToRs covered at Agenda item 5.

5. ATSSRAC Revised Terms of Reference

5.1 The revised ToRs were accepted.

5.2 It was agreed that further written updates would be forwarded to committee members between meetings in order to keep the committee up to date with developments and inform members of items that they may want to discuss further at the following meeting.

5.3 The committee agreed that a webpage on the CAA Website where minutes, updates and briefings could be posted would be useful. **(Action 32/01: RH to arrange ATSSRAC web page on CAA website and post list of attendees, minutes and briefing pack from meeting 32)**

5.4 The committee further agreed that the attendees of the ATSSRAC should be reviewed to ensure the appropriate industry attendance, in particular the attendance of the MoD/MAA, NATS, FIS Association and user groups. **(Action 32/02: KR, CP, and HD to review list of attendees to ensure that the committee retains appropriate representation)**

6. Directorate of Airspace Policy (DAP) Update

6.1 PR referred to the written update provided for this agenda item.

6.2 PR reminded the committee that the consultation regarding Transitional Altitude was currently available on the CAA website, and was due to conclude in May, with time for a second consultation if necessary. PR also reminded the group that there is an EASA A-NPA out for consultation and that all ANSPs are encouraged to respond individually to the consultation.

6.2 A lengthy discussion took place regarding conventional NAVAID rationalisation and Transponder Carriage. PR assured the committee that NATS would be required to consult upon the proposed impact of any changes to conventional NAVAID infrastructure and if the impact cannot be adequately mitigated by alternative means, withdrawal may not be approved by the CAA.

7. Olympics Update

7.1 CG gave further information on the written brief regarding IFR slot allocations as there was confusion regarding the information in the AIP supplement over their applicability to flights purely in Class G airspace. This was due to be discussed further with ACL. CG asked the committee members to e-mail andrew.badham@caa.co.uk with any information that they may have to help with the discussion.

8. European Regulatory Update

8.1 AT provided the committee with a brief update on current and anticipated consultation activities on European ATM Regulations. The following points regarding the ATCO Licensing IR were highlighted to committee members:

- Portability of ATCO licences
- Use of the term ‘assessor’ in place of ‘Examiner’.

9. ATS Requirements Promulgation

9.1 JJ attended the meeting and gave the committee a brief overview and explanation of the ATS Requirements Overview web pages.

9.2 In relation to the discussion, JH asked whether it would possible to investigate whether the CAA would be able to provide ICAO documents electronically as they are only available from ICAO in hard copy. CG mentioned that there was a project looking at rationalising the list of ICAO documents required; he would review the progress of that activity and report back to the committee, however, the CAA would not be able give copies of ICAO documents as they are not owned by the CAA. **(Action 32/03: CG to review progress of project to rationalise list of ICAO documents required to be held by units and report back to the committee)**

10. UK ANSP Representative Body

10.1 CP reminded the committee of previous discussions in which it had been mentioned that a UK ANSP representative body may be of advantage due to the large number of ANSPs within the UK. The CAA would be happy to support such an industry-led group. **(Action 32/04: JC offered to investigate the setting up of an ANSP body and how representation may best be organised)**

10.2 JC mentioned that he would be happy to take this further.

11. AOB

11.1 No items were raised.