



PLD PAYMENT METHOD

Please complete the form online or in BLOCK CAPITALS using black or dark blue ink.

1. PERSONAL DETAILS	
CAA Personal reference number (if known)	<input type="text"/>
Surname	Forename(s)
Signature	Date of birth (dd/mm/yyyy)

2. PAYMENT METHODS	
All fees must be paid in advance, failure to do so will delay your application.	
The fees for licences, associated ratings and assessments are contained in the latest Scheme of Charges. This is available on our web site - www.caa.co.uk - under Personnel Licensing .	
I am paying by (Please tick appropriate box)	
MASTERCARD <input type="checkbox"/> MAESTRO <input type="checkbox"/> VISA <input type="checkbox"/> CHEQUE <input type="checkbox"/> OTHER <input type="checkbox"/> <input type="text"/>	
Cheques MUST be made payable to CIVIL AVIATION AUTHORITY	
Please note that we do not accept AMERICAN EXPRESS or DINERS CARD .	
If paying by credit or debit card please complete the following (block capitals)	
Card holder's name (in full)
Please tick box if paying with Company Card <input type="checkbox"/>	Company Name
Note to all customers: All original documents submitted by the customer and CAA issued documents, will be returned by secure courier and are subject to the appropriate charge as detailed on our website; please click attached link " Courier Charge ". The courier charge will be added to the relevant charge as per the Personnel Licensing Scheme of Charges and payable with application.	
Should you decide that you do not wish to use the courier option, please tick the box below and all documents will be returned by normal post (Second Class). If the documents sent by normal post fail to arrive at your postal address, we will only be able to re-issue the CAA documents, 15 working days after the original date of despatch from our office. A written request and secure courier fee will also be required. The CAA is not liable for any direct or consequential loss or delay that is caused by normal service.	
If you wish to opt out of document return by secure courier, please tick box. <input type="checkbox"/>	
Please note: The CAA is not liable for any direct or consequential loss or delay that is caused by the Secure Courier Service. Any damage to products received by you must be notified in writing to the CAA no later than 24 hours from the time of signing for the product(s). You must also return the damaged product(s) to the CAA no later than one week from the receipt and in return, we will reimburse the cost of postage. The CAA will assist you with your claim from the secure courier service provider to recover your financial loss. Such claims will be limited to the price of replacement product(s) in line with the courier terms and conditions.	
Amount	£
Card Number	<input type="text"/>
Security Code (last 3 digits on signature strip on reverse of card)	<input type="text"/>
Expiry date	<input type="text"/> / <input type="text"/> Card issue number (Maestro only) <input type="text"/>
Valid from	<input type="text"/> / <input type="text"/>
Address of Card Holder if different from Applicant	

3. CAA USE	
Date	Enclosures
Receipt No.	
Cheque/PO/Cash/ Access/Visa/Maestro	