

**TYPE/INSTRUMENT/CLASS RATINGS (AEROPLANE), LICENSING/ATPL SKILL TEST AND PROFICIENCY CHECK - APPLICATION**

Please complete the form in BLOCK CAPITALS using black or dark blue ink after reading the attached guidance.

**PAYMENT METHODS:** Please complete form SRG 1187.

**1. PERSONAL DETAILS**

Personal reference/licence number (if known)

If not CAA Issue, State of Licence Issue .....

Surname ..... Forename(s) .....

Title ..... Date of birth (dd/mm/yyyy) .....

Permanent Address .....

..... Postcode .....

Telephone Number ..... Alternative Telephone .....

E-mail address ..... Fax Number .....

Correspondence address (if different from above) .....

..... Postcode .....

**2. APPLICATION (tick / \*delete as appropriate)**

Rating Type\*/Class\* Rating  Please specify ..... Land\*/Sea\* (Class Rating only)

Instrument Rating  MPA\*/SPA\*

Initial Issue  PIC hours Aeroplanes ..... (for Type or MEP Class Rating only)

Renewal  Rating expired by **less than** 5 years Renewal:  Rating expired by **more than** 5 years

Revalidation  by experience (SEP\* / TMG\* only) Date of qualifying dual flight .....

Revalidation  by Proficiency Check UK Validation

It is an offence to make, with intent to deceive, any false representations for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. Persons doing so render themselves liable, on summary conviction, to a fine not exceeding the statutory maximum (currently £5000, or in Northern Ireland £2000) and on conviction on indictment to an unlimited fine or imprisonment for a term not exceeding two years or both. A Cancellation Charge may be applied as per the CAA Scheme of Charges when an active application request has been cancelled by the CAA or the customer.

Signature ..... Date .....

**3. EXAMINER'S CERTIFICATE (tick / \*delete as appropriate)**

I certify completion of the Skill Test\*/Proficiency Check\*/ Revalidation by Experience\* as detailed in Section 2:

Type\*/Class\* Rating  Pass\*/Partial\*/ Fail\*/Incomplete\* Instrument Rating  Pass\*/Partial\*/Fail\*/Incomplete\*

ATPL(A) Skill Test  Pass\*/Partial\*/Fail\*/Incomplete\* Single Pilot  Multi Pilot

Give details if Partial Pass or Fail

Date test completed ..... Flight Time (Blocks) .....

Aeroplane Type\*/Class\* and Registration/STD Type including variant .....

Expiry date of Current\*/Previous\* Rating ..... New Rating valid until (date) .....

**I have\*/have not\* completed the Certificate of Revalidation in the applicant's licence**

Examiner's Name (block capitals) ..... Examiner's Number .....

Signature ..... Date .....

**4. IF FLIGHT TEST OBSERVED BY CAA FLIGHT OPERATIONS INSPECTOR**

Examiner's Name (block capitals) ..... Examiner's Number .....

Signature ..... Date .....

**5. COURSE COMPLETION CERTIFICATE - Applicants who have completed JAR type rating courses at a school not approved by the UK CAA**

Name of Applicant .....

Name of Type Rating Training Organisation .....

Approved Type Rating Course in respect of (type if aircraft and series) .....

Date Training completed ..... Marks awarded in theoretical knowledge examination (%) ..... Date .....

Full Flight Simulator number of hours completed on course ..... Number of Full Flight Simulator used .....

Number of Aircraft training hours completed on course (if applicable) ..... Registration of aircraft used (if applicable) .....

Number of take-offs and landing (if applicable) ..... Date .....

I declare that all aspects of training have been completed in full accordance with JAR-FCL 1

Signed by Head of Training for Type Rating Training Organisation ..... Date .....

Further documentation will be required in this case which is stated below:

- Course Completion Certificate
- Copy of Skill Test Examiner's JAR approval certificate if not approved by the UK CAA
- Copy of TRTO's JAR approval certificate if not approved by the UK CAA
- Simulator approval if not approved by the UK CAA
- Copy of MCC JAR FTO/TRTO's approval certificate (if not approved by the UK CAA)
- MCC Certificate or exemption letter (if applying for your first multi-pilot type)
- Copy of JAR TRI Instructor/JAR TRE Examiner Approval (only applicable if take-offs and landings completed in aircraft)

**6. CERTIFICATE OF ENGLISH LANGUAGE PROFICIENCY ASSESSMENT**

The pilot named above has been assessed for English language proficiency in accordance with the ICAO language proficiency rating scale to Level 6 – Expert.

Tick as appropriate                      YES                          NO   

CAA Reference ..... Date .....

Examiner's name ..... Signature .....

**7. PAYMENT METHODS**

Please complete form SRG 1187

**8. SUBMISSION INSTRUCTIONS**

Send your completed application form to: Civil Aviation Authority, Personnel Licensing Department, Aviation House, Gatwick Airport South, West Sussex, RH6 OYR, United Kingdom, together with:

- Course Completion Certificate
- MCC Certificate (if applying for your first multi-pilot aeroplane type)
- In addition, if you are either: a) applying for an MEP rating on a Private Pilot's Licence or b) transferring a type/class rating from an ICAO licence, then you will also be required to forward all original flying logbooks.
- Payment Form SRG 1187

**Please note that failure to submit all of the required documentation may lead to a delay in processing your application.**

**For courses completed at non-UK JAA organisations please refer to Section 5.**

**9. CAA USE ONLY (tick / \*delete as appropriate)**

Date		Enclosures
Receipt No.		
Cheque/PO/Cash Access/Visa/Maestro	£	Despatch/collection details
Date of Issue .....		
Checked by .....	Validate Instrument Rating on Type	<input type="checkbox"/>
Loaded by .....	Instrument Rating Issued*/Revalidated*/Renewed*	<input type="checkbox"/>
Signed by .....	Type*/Class* Rating Issued*/Revalidated*/Renewed*	<input type="checkbox"/>

**TYPE/INSTRUMENT/CLASS RATINGS (AEROPLANE), LICENSING/ATPL SKILL TEST AND  
PROFICIENCY CHECK - APPLICATION****GUIDANCE****General**

- 1 This form is to be used for:
  - Application for the initial issue of an additional aeroplane Type Rating (SPA/MPA) or SPA Class Rating.
  - Revalidation by experience of a Single Engine Piston (SEP) or Touring Motor Glider (TMG) Class Rating.
  - Revalidation or renewal of a MPA Type Rating and Instrument Rating.
  - Revalidation or renewal of a SPA Type or Class Rating and/or Instrument Rating.
- 2 For initial issue of Type or Class Rating, the Training Provider (FTO or TRTO) is required to issue a Certificate of Course Completion. This must be presented to the examiner prior to the skill test and then sent to PLD with the completed form SRG 1119.

**Section 1 Personal Details**

The permanent address is the one that will appear on your licence. If you wish the licence returned to an alternative address please complete the correspondence address.

**Section 2 Application**

Please indicate the aeroplane class/type rating you are applying for including the variant (if applicable) that you have been tested on, e.g. MEP(Land), B737-300, A320-200.

**Section 3 Examiner's Certificate**

The Examiner is to:

- Check that the applicant has correctly completed Sections 1 and 2 and that the rating(s) certified at Section 3 is (are) the same as that applied for.
- For initial issue, ensure that the Training Provider has completed all required training and that, where applicable, the applicant has passed the relevant theoretical examinations. Certify completion of the appropriate skill test schedule (see references 5b & c or 5d & e as applicable).
- For revalidation or renewal, check the applicant's licence to ensure he/she holds the relevant rating.
- For revalidation by experience: check the applicant's logbook and ensure that he/she has completed the required experience, including the training flight, within the existing validity period of the rating (see reference 5f).
- For rating revalidation or renewal by proficiency check or skill test: certify completion of the appropriate check/test schedule (see references 5b & c or 5d & e as applicable).
- Complete the Examiner's Certificate and take further administrative actions as follows:

**Administrative Actions**

- 1 Initial Issue of a Rating: For initial issue of a Rating, send the following to PLD for licensing action:
  - A completed form SRG 1119
  - A Course Completion certificate for all type and MEP class ratings
  - An MCC certificate or exemption letter if applying for a first MPA type rating
  - Payment by the applicant to PLD is required for this service (see reference 5g).
- 2 Revalidation by Experience
  - Sign the applicant's "Rating - Certificate of Revalidation" page. Send the completed form SRG 1119 to PLD. No payment to PLD is required.
- 3 Revalidation or Renewal by Proficiency Check or Skill Test:

**Pass**

- i) For revalidation of a rating, or renewal of a rating not exceeding 5 years from the date of expiry, sign the applicant's "Rating - Certificate of Revalidation" page and send the completed Form SRG 1119 to PLD. No payment to PLD is required. Payment is only required if the revalidation or renewal is endorsed by PLD. See Scheme of Chargers Section 3.2 for fees.

- ii) For renewal of a rating exceeding 5 years from the date of expiry, send the completed Form SRG 1119 to PLD for licensing action. A new rating will be issued by PLD; examiners must not sign the applicant's "Rating - Certificate of Revalidation" page. Payment by the applicant to PLD is required for this service (see reference 5g).

### **Fail**

- iii) Complete Form SRG 1119 indicating "Fail" and send it to PLD. Advise the applicant that he/she may not exercise the privileges of that rating until the test or check is passed. Complete the Notification of Failure Form SRG 1159 (FCL 252) and give the applicant a copy. Do not sign the applicant's rating page. No payment to PLD is required.

### **Partial Pass**

- iv) Complete Form SRG 1119 indicating "Partial". Hand the applicant the original SRG 1119 to present to the examiner conducting the second attempt. Keep a copy. Note: ideally the same examiner should conduct the second attempt. Advise the applicant that he/she may not exercise the privileges of that rating until the test or check is passed. Do not sign the applicant's rating page. No payment to PLD is required.

### **Incomplete Test or Check**

- v) Complete Form SRG 1119 indicating "Incomplete". Hand the applicant the original SRG 1119 to present to the examiner completing the test or check. Keep a copy. Note: ideally the same examiner should complete the test or check. Advise the applicant where ratings expire before revalidation can be completed. Do not sign the applicant's rating page. No payment to PLD is required.

#### **4 Retention of Records**

- Examiners are required to keep a record of all tests and checks for a minimum of 3 years. It is recommended that examiners keep a record of ratings certified as revalidated by experience.

#### **5 Associated References and Documents**

- a) Appendix 1 to JAR-FCL 1.215 and 1.22 - List of Classes & Types of Aeroplanes; LASORS Section F.
- b) Appendix 2 to JAR-FCL 1.240 & 1.295 - ATPL/Type Rating/Training/Skill Test and Proficiency Check MPA; CAA Standards Document 24.
- c) Form SRG 1158 - Skill Test and Proficiency Check Schedule - Examiner's Record (MPA).
- d) Appendix 3 to JAR-FCL 1.240 - Class/Type Rating/Training/Skill Test and Proficiency Check Schedule SPA; CAA Standards Document 14.
- e) Form SRG 1157 - Skill Test and Proficiency Check Schedule - Examiner's Record (SPA).
- f) JAR-FCL 1.245; LASORS Section F; CAA Standards Document 14.
- g) [www.caa.co.uk/srg/licensing/fcl](http://www.caa.co.uk/srg/licensing/fcl) (follow the links to "Flight Crew Licensing" then "Scheme of Charges").

### **Section 4 If flight test observed by CAA Flight Operations Inspector**

### **Section 5 Course Completion Certificate**

To be completed by JAR Type Rating Organisations not approved by the UK CAA.

### **Section 6 Certificate of Language Proficiency Assessment**

ICAO has published a Standard that requires flight crew of aircraft using radiotelephony to be proficient in the language used for communication. All pilots must obtain an assessment of their Language Proficiency to at least Level 4; in the UK, this will be in English. This Standard became obligatory from 05 March 2008.

Where an applicant uses English as their primary language for communication and demonstrates that they are fluent, they may be assessed ICAO Level 6 (Expert). Examiners may certify that an applicant is fluent in the use of English for radiotelephony by placing a tick in the **Yes** box in Section 6. Where a candidate is considered less than fluent, or in the case of candidates whose primary language is not English and there is any doubt regarding their fluency in English, the examiner should place a tick in the **No** box. Applicants who are not assessed as Level 6 may obtain the necessary assessment from an accredited language assessment centre. Examiners are only required to identify fluency, and should not attempt to assess levels of fluency. If there is any doubt whatsoever the tick should be placed in the **No** box.

### **Section 7 Payment Methods**

Please complete form SRG 1187. You may also wish to refer to our Scheme of Charges which can be found on our website at [www.caa.co.uk/srg/licensing/fcl](http://www.caa.co.uk/srg/licensing/fcl) (follow the links to "Flight Crew Licensing" then "Scheme of Charges").

### **Section 8 Submission Instructions**

As detailed

### **Section 9 CAA use only**