Civil Aviation Authority

The NATS Licence Management Co-ordinating Committee
Terms of Reference

TITLE

The Committee will be named "The NATS Licence Management Co-ordinating Committee" and be a sub-committee of the CAA Board pursuant to paragraph 15 of Schedule 1 to the Civil Aviation Act 1982.

PURPOSE

The Committee will monitor, review progress and keep the *CAA Management Committee, and through that the CAA Board, informed on licence management activities generally; wherever possible reaching decisions on licensing matters which involve the material interests of more than one of the three regulatory groups including decisions under Part 1 Chapter 1 of the Transport Act 2000; advise the CAA Management Committee on licensing issues of strategic importance and those where the Committee has not been able to agree a decision; and advise the CAA Management Committee on the development of licensing policy generally.

MEMBERSHIP

The Committee will consist of a member of the CAA's Senior Management Group from each of the Legal Department, the Directorate of Airspace Policy, the Safety Regulation Group and the Economic Regulation Group and will be appointed by the CAA Board. The Economic Regulation Group appointee will be the Committee Chairman. A member of the Economic Regulation Group's staff will be nominated to carry out the functions of Licence Manager. The Licence Manager will attend meetings of the Committee. Committee members may request other members of CAA staff or staff seconded to the CAA to attend as required to present or discuss particular items on the Agenda.

QUORUM

A quorum will consist of each of the four members or their approved alternates.

MEETINGS

The Committee will meet, normally at monthly intervals, at dates to be arranged. The Licence Manager will propose the Agenda to the Committee Chairman. Special meetings may be convened at any time at the request of any of the Committee members.

March 2001

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* Amended to reflect the change in Committee name in July 2007 from CAA Executive Committee to CAA Management Committee.