

To: UK Certified Examiners

14 September 2012

Dear Examiner

IMPORTANT NOTE FOR ALL EXAMINERS

On account of the implementation of EASA Aircrew Regulations, the conduct and administration of the flight test procedures and processes, with which you are familiar, will change with effect from 17 September 2012. The Standards Documents will all be re-published and although the document numbers have not changed, some of the aeroplane and helicopter documents have now been combined. The forms required for the application, revalidation and renewal of licences and ratings have also changed. The Flight Examiners' Handbook has been comprehensively revised and will be published, along with the Standards Documents, on our website at www.caa.co.uk/standardsdocuments.

Please study both the revised Flight Examiners' Handbook and the new Standards Documents applicable to your examiner privileges. You will also need to familiarise yourself with the new forms and administrative processes.

Attached to this letter is a clarification that explains the EASA *requirement* to publish examiner details together with a request for you to grant your approval. Accordingly a slip, for your completion, is included that confirms your approval for the CAA to publish these details.

Having first read and familiarised yourself with the new guidance material referred to above, should you have further queries, please address these, in the first instance, by e-mail to: flightcrewstandards@caa.co.uk

This letter has been sent by either e-mail or by post dependent upon whether we have your current e-mail details. For those examiners who have *not* provided an e-mail address, please be aware that the preferred chosen method for correspondence, both now and in the future, is by e-mail; please would you therefore provide a current e-mail address for future correspondence. This e-mail address can be either a personal e-mail address or an address that you have ready access to.

Yours sincerely

Captain D N B McCorquodale
Head of Flight Crew Standards

PUBLICATION OF PERSONAL DETAILS

UK Certified Examiners

With the introduction of Commission Regulation (EU) No 290/2012 two other supporting Regulations came into force, Authority Requirements for Aircrew (Part-ARA) and Organisation Requirements for Aircrew (Part-ORA).

In accordance with Part ARA.FCL.205 Monitoring of examiners;

(b) The competent authority shall maintain a list of examiners it has certified and of examiners certified by other competent authorities exercising their privileges in its territory and to which the competent authority has provided a briefing in accordance with FCL.1015(c)(2). The list shall state the privileges of the examiners and be published and kept updated by the competent authority.

Please complete, sign and return the following as confirmation that you understand your details will be published in accordance with Part ARA.FCL.205

The confirmation can be returned by post or by e-mail, if you opt to use e-mail the date and signature is not an essential requirement as your return e-mail implies acceptance.

Postal Address:

*Examiners Declaration
Licensing Department
Civil Aviation Authority
Gatwick Airport South
West Sussex RH6 0YR*

e-mail: examiners@caa.co.uk

I understand that the UK CAA will publish the following details in connection with my duties as a UK CAA Certificated Examiner.

CAA Personal Reference Number:

Surname:Forename(s):

Examiner Categories:

- *i.e. FE, FIE, TRE SFE etc.*

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|------------------------------|
| Signature: Date: |
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Optional information to be published if completed below:

Examiner Privileges:
Optionally you may indicate the aircraft type and/or variants

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Tel No:

e-mail: