

15 June 2012

Dear Sir/Madam

## **LETTER OF CONSULTATION: CAP 642 AIRSIDE SAFETY MANAGEMENT**

### **Introduction**

The Civil Aviation Authority (CAA) publishes guidance in CAP 642 concerning the essential elements for creating a safe environment for aircraft manoeuvring on the ground and a safe ground handling environment for personnel working airside.

This amendment of CAP 642 Airside Safety Management has been developed jointly by a sub-group of the CAA Ground Handling Operations Safety Team ([GHOST](#)) and the Health and Safety Executive (HSE). The sub-group membership comprised the CAA, the HSE, airport operators and ground handling organisations.

The guidance in CAP 642 was last updated in September 2006 and has been substantially revised due to:

- Guidance which has been withdrawn in lieu of [CAP 790 Requirements for an Airside Driving Permit \(ADP\) Scheme](#);
- Guidance on airside development and the management of airside works withdrawn in lieu of guidance contained in [CAP 791 Procedures for Changes to Aerodrome Infrastructure](#);
- Removal of the 'Model Instructions' - where applicable, the relevant information has been provided within the relevant Chapters;
- New guidance on aircraft turnround operations, apron/aircraft stand design and airside vehicle standards;
- Updated guidance concerning training and safety performance and the general principles of health and safety and managing the risks, which was largely amended by HSE.

### **Purpose**

The objective of this guidance seeks to raise awareness of the risks associated with ground handling activities on the ramp and to minimise the risk of accidents, damage to aircraft on the ground and injury to persons.

It is intended to assist stakeholders establishing policies whereby staff that are required to operate airside are properly trained to do so in a safe manner with the full knowledge of the relevant rules, procedures and instructions and an awareness of the consequences of contravening them.

## **Proposal**

The CAA would now like to invite stakeholders to review and comment on CAP 642 Airside Safety Management. The draft document can be viewed on the Consultations area of the CAA website via [www.caa.co.uk/consultations](http://www.caa.co.uk/consultations).

A comments form is appended to the consultation web page for completion and submission to the CAA via [consultation.asd@caa.co.uk](mailto:consultation.asd@caa.co.uk).

Comments must be received by **7 September 2012**.

Yours faithfully

**Kirsten Riensema**

Head of Aerodrome and Air Traffic Standards Division  
Civil Aviation Authority