GA Issues Log

The **GA Issues Log** (GAIL) has been developed by the members of the General Aviation Consultative Committee (GACC) to provide a means for individuals and organisations to bring matters of interest to the attention of the GACC for discussion. Submissions to the GA Issues Log follow a formalised process as detailed below.

Guidance to Proposers

Individuals or Representative Bodies wishing to propose an issue to be dealt with by the General Aviation Consultative Committee (GACC) through the GA Issues Log should complete a **GA Issues Log submission form**. Proposers should complete the unshaded sections of the form as applicable.

The proposer, if not a member of a body represented on the GACC or the National Air Traffic Management Advisory Committee (NATMAC), may submit the form as an individual but is encouraged to submit it via a GACC/NATMAC representative body for that body to add relevant comments. A list of the organisations participating in GACC can be found in the **GACC Terms of Reference**.

The form should be submitted to the GACC secretary by e-mail or by post. The e-mail address is: **ben.watkins@caa.co.uk**. The postal address is:

Ben Watkins
Flight Operations Policy Department
1W, Aviation House
Gatwick Airport South
West Sussex
RH6 0YR

The GACC secretary will acknowledge receipt and add the item to the GA Issues Log, confirming which CAA, NATS or DfT Department or Focal Point has accepted the issue.

Where appropriate or considered helpful, the proposer will be invited to discuss the issue with the relevant Department, Focal Point or Representative Body and, if also appropriate, to develop a mature proposal.

An interim response or final reply shall be sent by the GACC secretary within three months of receipt by the CAA of the GA Issues Log submission form. Six months after a response is sent to industry the issue will be closed unless a further submission is made.

There will be a GA Issues Log update at every GACC meeting and responses will be placed on the CAA website. Issues that are relevant to NATMAC will be referred to that Committee by the GACC secretary who will report back to GACC and the proposer as necessary. In the event of an impasse, where no decision can be made, the issue will be subject to open debate in GACC before final resolution.

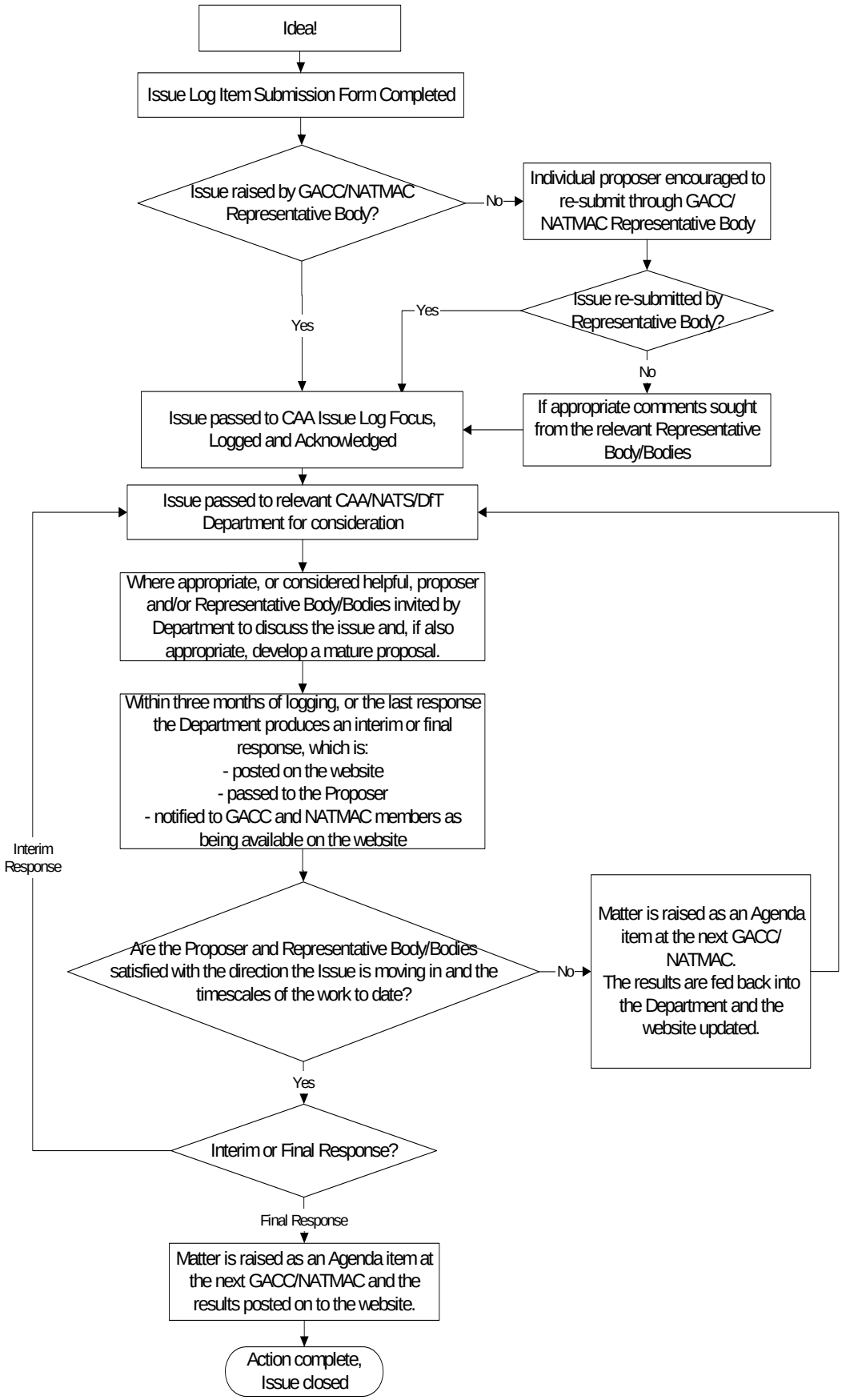
Priorities for resolution of Issue Log items are:

a) **Priority 1** An obvious/potential safety benefit.

b) **Priority 2** Resolution of a regulatory anomaly.

c) **Priority 3** Likelihood of quick resolution.

d) **Priority 4** Not easily resolved**.**

A flow diagram to explain the GA Issues Log process is shown below:

General Aviation Issues Log (GAIL) Process