

“Safety in the Balance”

Tutor briefing guide

Aim:

This DVD is provided to raise the awareness of **ALL** people involved in the safe loading of passenger and cargo aircraft.

Objectives:

At the end of the session, delegates will be able to state the three critical points:

- Baggage, cargo and passengers must be loaded in accordance with the load plan
- The actual loading must be checked and reported
- All loads must be restrained.

Target audience:

The target audience for this DVD includes, but is not limited to, existing and new employees in the following work areas:

- Loading teams
- Baggage handlers
- Dispatch personnel
- Load planners (local and centralised)
- Airline and agent representatives
- Flight deck crew
- Cabin crew
- Cargo warehouse employees
- Commercial departments.

Ground Handling Operations Safety Team

Presentation Method:

WARNING: This DVD DOES NOT replace the need for formal training.

It is intended to give an overall awareness to staff currently engaged in any aspect of aircraft loading, or the preparation of items for loading, of the safety critical aspects of their work.

It has been filmed at many locations within the UK and shows a variety of Airlines and Handling Agents. The DVD seeks to always show best practice and challenge bad habits. "Safety in the Balance" must be introduced to the delegates as an important collaborative safety message from the Aviation industry.

At the end of the presentation, the person presenting should encourage discussion and debate. The aim is to stimulate a discussion about the entire process and to raise questions such as:

- How does this topic apply to your current duties and responsibilities?
- How close to compliance/ best practice are you at present?
- How will you change the way you work following this presentation?

If current practice does not follow the best practice covered in the DVD, delegates should be reminded that any lapse in the process can have the potential to lead to an incident or accident, and that all parties insist the focus must be on the safety of the aircraft and the people working and travelling on it.

Ground Handling Operations Safety Team

Records:

There is no associated test but it is recommended that a record be made of individuals who have attended and watched the DVD.

Delivery:

In addition to existing personnel, it is recommended that the DVD be used within initial training to support and enhance subject learning, and be repeated as deemed necessary by the employer.

Copyright:

This DVD is copyright free to allow the application of national languages and/ or subtitles. Your organisation is permitted to make as many copies as required to meet your distribution needs.

The DVD runs for approx 20 Minutes

If you have received and watched “Safety in the Balance”, please let us know:

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