

MINUTES

LAASG FTSG – Minutes – 12 April 2007

Ref:	Item:	Action/Info:
01	<p>Present:</p> <p>Graham Forbes – Head of Personnel Licensing Department – Chairman Ray Elgy – Head of Aerodrome Standards Department Gary Phillips – Aerodrome Operations Inez Bartolo – ASD Chris Finnigan – Flt Ops (GA) Mark Smailes – DAP Rowan Christou – Safety Investigation and Data Department Chris Farnaby – Head of Operations, Aerodrome Standards Department Malcolm Jones Dorothy Pooley – GAPAN Quentin Smith – BHAB Janet Hoare – BBGA/BHAB David Corbett – GASCO Martin Jones – PFA Graham Newby – PFA Geoff Weighill – BMAA John Haffenden – AOA Stephen Williams – PLD – Secretary</p> <p>Apologies:</p> <p>There were no apologies.</p>	
02	<p>Minutes/Notes of Last Meeting</p> <p>The minutes of the meeting held on 15 March 2007 were reviewed. A small number of amendments were proposed and accepted. These amendments have been incorporated into the revised minutes of the meeting of 15 March 2007 that are included with these minutes.</p>	
03	<p>Matters Arising</p> <p>Actions from previous minutes:</p> <p>5 An action item from the minutes of the meeting of 15 March remains open for Graham Forbes and Stephen Williams to produce a draft outline proposal for wider consideration. This work is underway.</p> <p>6 All attendees were tasked to review the draft Code of Practice and submit any comments to Janet Hoare. Janet Hoare reported that she had received no comments.</p>	
04	<p>Brief by Ray Elgy – Head of Aerodrome Standards Department</p> <p>Ray Elgy gave a presentation of the work undertaken by another of the LAASG Sub-groups. This Sub-group had been tasked to review the Rescue and Fire Fighting (RFF) requirements at licensed aerodromes. The extensive nature of the brief renders it inappropriate to reproduce verbatim notes here, but the salient points are summarised here:</p> <p>1 LAASG Sub-group formed with the title RAFT – Review of Aerodrome Facilities Team.</p>	

- 2 Scope of review widened to include aerodrome facilities, in addition to RFF, at those aerodromes providing Category Special, 1 and 2 facilities.
- 3 ICAO compliance to be maintained, EASA and Health and Safety regulation also considered.
- 4 Changes considered and agreed in principle for special cat RFF aerodromes.
- 5 Initial Emergency Response Personnel concept introduced.
- 6 CAA Executive Committee approval required followed by general consultation.

The group indicated broad approval for the work as reported by Ray Elgy.

Given the synergies between the work of the two LAASG Sub-groups, co-ordination of the work and its presentation to the broader public will be essential.

05 Detailed Proposals Update

Graham Forbes and Stephen Williams had been tasked to produce a draft outline proposal or wider consideration. Work had started on the Proposal. There was some useful discussion that clarified some of the issues related to the principles established at the previous meeting.

In particular, the question as to whether Articles in the Air Navigation Order (ANO) and Air Navigation (General) Regulations (ANGR) would require amendment in order to permit training from unlicensed aerodromes. The assessment is that Article 126 of the ANO 2005 and Rules 5 and 39 of the Rules of the Air Regulations will require amendment.

Related to this was further discussion about the use of ATZ at unlicensed aerodromes.

Also discussed was the principle of approval or assessment of unlicensed aerodromes for conduct of flight training where not already established.

The group determined that it would be feasible to draft proposals for the end of May 2007. These would be brief, with much of the detail being provided in the form of annexes. These annexes should include the proposed code of practice, safety data used on which decisions have been taken and a timetable for changes to regulation. The draft proposals would be circulated electronically, and the group agreed that there should be a fourth meeting once both the LAASG FTSG and RAFT proposals had been released and considered.

The principles agreed are reproduced here for convenience:

1. That flight training be permitted from unlicensed aerodromes
2. That commercial flight training also be permitted from unlicensed aerodromes, subject to approval under the standard PLD FTO approval process.
3. That such flight training from unlicensed aerodromes be required to be conducted according to a recognised Code of Practice.
4. That unlicensed aerodromes used for JAR-FCL flight training conform to JARs applicable to take off and landing areas.
5. That aerodromes used for training for national licences conform to standards included in the Code of Practice
6. That unlicensed aerodromes intended for flight training should, where there is no existing or established flight training practice, be subject to an initial inspection for suitability for flight training,
7. That procedures for items such as Aerodrome Traffic Zones and chart symbology associated with unlicensed aerodromes used for

Action:
Graham Forbes
Stephen Williams

- flight training be developed and included in the Code of Practice.
8. That a schedule of the required changes to the Air Navigation Order 2005 to permit flight training from unlicensed aerodromes be drafted, to act as the basis for amendment of the order in due course.

06 Code of Practice Comments

Janet Hoare reported that she received no comments on the proposed Code of Practice.

There was some discussion about the arrangements for the policing and monitoring of the Code of Practice once implemented. This task may fall to industry.

07 Any Other Business

- 1 Some group members expressed concern that EASA may define flight training as commercial air transport, thus imposing far more onerous requirements on flight training providers than currently in place. This would have a profound effect on such organisations, and the group members wished to record their concerns.
2. Group members wished to see the LAASG work made available through the CAA website, in particular the safety data on which the group's work is based. Members are reminded that the CAA already publishes this information on its website:

<http://www.caa.co.uk/laasg>
3. There was some discussion about the fourth meeting of the group and the means of presenting the group's conclusions to a wider public audience, and whether there would be a wider role for CAA Corporate Communications Department. However, no firm decision was made and this would be a matter for consideration at a later date.

09 Date, Time and Place of Next Meeting

To be notified.

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