Action Number		Action by	Dated	Status
1	Set up website	Gary Beaton	24/2/05	Closed
2	Docs on website	Gary Beaton	24/2/05	On-going
3	Summary of relevant aspects of Annex 14 and Doc 9774	Paul Fleming/Tim Scorer	24/2/05	Closed
4	Provide paper on 'licensing of aerodromes' to Group	Barry Tempest	24/2/05	Closed
5	Investigate 5700kg MAUW	John Walker	24/2/05	Closed
6	Benchmark arrangements in other States	David Beaven	24/2/05	Open
7	Website communications	Gary Beaton/Inez Bartolo	24/2/05	On-going
8	IB to alter notes (23/2/5) to show that JH represents both BBGA & BHAB	Inez Bartolo	31/3/05	Closed
9	JH nominated to do risk assessment on fire categories	Janet Hoare	31/3/05	Open
10	CF (BMAA) and TS (BGA) to provide their 'code of practice' guidelines to IB for distribution	CF & TS	31/3/05	Open
11	Sub-group to create a 'Code of Practice' document, led by JH	Janet Hoare & Group	31/3/05	Open
12	Checklist of issues to be drawn up and sent to IB for discussion at subsequent LAASG meeting	Sub-Group	31/3/05	Open

Action Number		Action by	Dated	Status
13	David Beaven to approach Mike Dobson re benchmark arrangements in other states	David Bean	12/5/05	Closed
14	Inez Bartolo to query additional accident statistics	Inez Bartolo	12/5/05	Closed
15	Industry members to notify Janet Hoare of their RFF costs	Industry Members	12/5/05	Closed
16	PF to produce NOTAL for distribution regarding remission	Paul Fleming	12/5/05	On-going
17	David Beaven to distribute RAA Code of Practice	David Beaven	12/5/05	Closed
18	Chris Finnigan to provide relevant material on Code of Practice	Chris Finnigan	12/5/05	Closed
19	Inez Bartolo to liaise with SIDD and obtain data from GASRWG	Inez Bartolo	12/5/05	Closed
20	John Walker to produce a Paper on Public Transport and Aerial Work	John Walker	12/5/05	Closed
21	Inez Bartolo to distribute final report of low category aerodromes team to external members	Inez Bartolo	5/7/05	Closed
22	Inez Bartolo to seek clarification on aerial work	Inez Bartolo	5/7/05	Closed

Action Number		Action by	Dated	Status
23	Inez Bartolo to confirm comment regarding operations in Scotland	Inez Bartolo	5/7/05	Closed
24	Graham Forbes to hold internal discussions re possibility of accepting FT as ‘approved’ activity	Graham Forbes	5/7/05	Closed
25	LAASG members to provide list of activities that should use licensed aerodrome	LAASG members	5/7/05	Closed
26	Janet Hoare to seek comment of ‘special’ aerodromes	Janet Hoare	5/7/05	Closed
27	GP to provide JH with list of ‘special aerodromes’	Gary Phillips	5/7/05	Closed
28	-			
29	Janet Hoare to provide summary of responses from ‘small aerodromes’	Janet Hoare	9/8/05	Closed
30	Dorothy Pooley to provide a resume of comments from GAPAN	Dorothy Pooley	9/8/05	Closed
31	John Walker to approach Martin Robinson regarding European regulations	John Walker	9/8/05	On-going
32	Janet Hoare to coordinate enhanced Code of Practice	Janet Hoare	9/8/05	Closed

Action Number		Action by	Dated	Status
33	Graham Forbes to seek comment of Legal Depart re base level of protection	Graham Forbes	9/8/05	Closed
34	Mark Smailes to look into possibility of ‘symbol on map’	Mark Smailes	9/8/05	Closed
35	Inez Bartolo to produce table of aircraft 2730kg-5700kg	Inez Bartolo	9/8/05	Closed