

Air Navigation Order 2000

**APPLICATION FOR REGISTRATION OF AIRCRAFT  
OR CHANGE OF OWNERSHIP**

FOR OFFICIAL USE

This form, when completed, should be forwarded to the **Civil Aviation Authority, Aircraft Registration Section, CAA House, 45–59 Kingsway, London WC2B 6TE**, and must be accompanied by the appropriate registration fee (see Table B). The fee may be paid by certain credit and debit cards (see back of form), cheque or postal order. Cheques must be drawn on a UK bank in Pounds Sterling and made payable to the Civil Aviation Authority (not CAA), Eurocheques are also accepted. If accompanied by credit card details, this form may be faxed to **020 7453 6670**. The section is open to the public at the above address (Kingsway entrance) between 1000 and 1600 hours, Monday to Friday. Enquiries by telephone can be made, during normal office hours, on **020 7453 6666** or visit our website at **www.caa.co.uk/srg/aircraft\_register**

**UNLESS THE FORM IS FULLY COMPLETED THE REGISTRATION OF THE AIRCRAFT WILL BE DELAYED.**

<p>1 (a) Designation of aircraft: Name, Type, Series (as described by the Constructor)</p> <p>(b) Classification according to column 4, Table A</p> <p>(c) Number of engines fitted</p> <p>(d) Maximum total weight authorised (kg)</p> <p>(e) Charge payable (see Table B)</p> <p>(f) Specify if in microlight category (see Note vi)</p> <p>(g) Engine class (piston, turbine, turbofan or turbojet)</p>	<p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(d)</p> <p>(e)</p> <p>(f) Yes/No</p> <p>(g)</p>
<p>2 (a) Name of Constructor and country of manufacture</p> <p>(b) Year of construction</p>	<p>(a)</p> <p>(b)</p>
<p>3 Aircraft Constructor's Serial Number/PFA Project No</p>	
<p>4 UK Registration Mark                      Current</p> <p>   Proposed</p> <p>   Former</p>	<p>(a) G—</p> <p>(b) G—</p> <p>(c) G—</p>
<p>5 Registration Mark and Nationality Mark if registered outside the United Kingdom and now being imported, or any Military Marks</p>	
<p>6 (a) Body Corporate, Undertaking <b>OR</b> Person(s) in whose name(s) the aircraft is to be registered (if necessary please continue on separate sheet) (See Notes (i) and (iii))</p> <p>(b) Name of unincorporated flying group i.e. 'G-ABCD Group' or 'Charlie Delta Group' if applicable (see note (i))</p> <p>(c) If to be registered to an individual state date of birth (see note (vii)).</p>	<p>(a) Body Corporate or undertaking: <b>OR</b> Surname: Forenames: (in full)</p> <p>(b)</p> <p>(c)</p>
<p>7 Permanent private address(es) of Body Corporate, Undertaking or individual in whose name(s) the aircraft is to be registered (please include post code). (See Notes (i), (ii) and (iii))</p> <p>Telephone/fax number/e-mail at which applicant can be contacted during normal business hours.</p>	<p>Post Code</p>

<p>8 If the aircraft is to be registered in the name of a Body Corporate or Undertaking, state:</p> <p>(a) whether the aircraft is owned wholly by that body or Undertaking;</p> <p>(b) in what country that body is incorporated;</p> <p>(c) in what country is its principal business;</p> <p>(d) what is the address of its registered office or central administration office; and</p> <p>(e) COMPANY REGISTRATION NUMBER; or date and place of registration where no number issued</p>	<p>(a) .....</p> <p>(b) .....</p> <p>(c) .....</p> <p>(d) .....</p> <p>(e) .....</p>																				
<p>9 Is the body or person(s) named in 6 overleaf the owner of the aircraft? If YES answer questions (a) and (b) below. If NO continue to question 10.</p> <p>(a) When did the body or person(s) shown in 6 overleaf become the owner of the aircraft?</p> <p>(b) Is the aircraft wholly owned by the body or person(s) shown in 6 overleaf? If jointly owned state the percentage shareholding of each person or body entitled as owner to a legal interest in the aircraft or a share therein.</p>	<p>Yes/No</p> <p>(a) .....</p> <p>(b) Yes/No .....</p>																				
<p>10 Is the body or person(s) named in 6 overleaf charterer by demise, i.e. by loan, lease, hire or hire-purchase agreement (but not a mortgage). If YES, answer questions (a), (b) and (c) below. (Not applicable if the aircraft is to be registered to the owner and all questions in section 9 are completed).</p> <p>(a) State the name and permanent address of the owner of the aircraft and of intermediate lessors in order to detail the full lease structure. (If necessary please continue on a separate sheet.)</p> <p>(b) When did the charter commence?</p> <p>(c) What is the expiry date of the charter?</p>	<p>Yes/No</p> <p>(a) .....</p> <p>(b) .....</p> <p>(c) .....</p>																				
<p>11 In what capacity is the person, Body Corporate or Undertaking in whose name the aircraft is to be registered entitled to have an aircraft registered in his name in the United Kingdom? <i>(Tick appropriate heading)</i></p> <table border="0"> <tr> <td><input type="checkbox"/></td> <td>(a) The Crown in the right of Her Majesty's Government in the United Kingdom</td> <td><input type="checkbox"/></td> <td>(f) Body incorporated in the United Kingdom, or in some other part of the Commonwealth and having its principal place of business in the United Kingdom or any other part of the Commonwealth.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>(b) British citizen.</td> <td><input type="checkbox"/></td> <td>(g) Undertaking formed in accordance with the law of a European Economic Area State and having its registered office, central administration or principal place of business within the European Economic Area.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>(c) Commonwealth citizen (See Note (v)).</td> <td><input type="checkbox"/></td> <td>(h) Firm carrying on business in Scotland.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>(d) Nationals of any European Economic Area State</td> <td><input type="checkbox"/></td> <td>(i) An unqualified person residing or having a place of business in the United Kingdom.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>(e) British protected person.</td> <td></td> <td></td> </tr> </table>		<input type="checkbox"/>	(a) The Crown in the right of Her Majesty's Government in the United Kingdom	<input type="checkbox"/>	(f) Body incorporated in the United Kingdom, or in some other part of the Commonwealth and having its principal place of business in the United Kingdom or any other part of the Commonwealth.	<input type="checkbox"/>	(b) British citizen.	<input type="checkbox"/>	(g) Undertaking formed in accordance with the law of a European Economic Area State and having its registered office, central administration or principal place of business within the European Economic Area.	<input type="checkbox"/>	(c) Commonwealth citizen (See Note (v)).	<input type="checkbox"/>	(h) Firm carrying on business in Scotland.	<input type="checkbox"/>	(d) Nationals of any European Economic Area State	<input type="checkbox"/>	(i) An unqualified person residing or having a place of business in the United Kingdom.	<input type="checkbox"/>	(e) British protected person.		
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<p>12 Is any unqualified person or body (other than 11 (a) – (i) above) entitled as owner to any legal or beneficial interest (other than as a member of a flying club) in the aircraft or any share therein? If YES, give particulars (name, address, nationality).</p>	<p>Yes/No</p>																				
<p>13 If the aircraft is to be registered in the name of a person as defined in 11(c), (d), (e) or (i) above, state (a) the nationality of such person. In the case of a person defined in 11(i) above, also state (b) the address of his residence or place of business in the United Kingdom, if not shown at 7 above.</p>	<p>(a) .....</p> <p>(b) .....</p>																				

**I/We hereby declare that the foregoing particulars and answers are true in every respect, and I/We apply for the aircraft to be registered in the United Kingdom. (See Note (viii)).**

**Date** ..... **Signature(s)** .....  
(of all parties named overleaf – See Note (iv)).

**Name(s)** .....  
(Block Letters)

**Position held** .....  
(See Note (iv)).

**NOTES TO BE READ WHEN COMPLETING THIS APPLICATION FORM**

- (i) If the aircraft is to be registered in the name of an unincorporated body or more than one individual the full names and addresses of all persons sharing the ownership should be given. In the case of an unincorporated flying group, whose assets are held by trustees, the names and addresses of the trustees holding the assets should be given together with a separate list of the full names, addresses, nationalities and percentage shareholding of all members of the group. In the case of an aircraft chartered by demise and registered under the Air Navigation Order 2000, Article 4(5), the name and address of the charterer should be given.
- (ii) Please use the most suitable correspondence address for the distribution of safety material. The address given will be used on the UK Register, the Certificate of Registration, correspondence from the Aircraft Registration Section and for the distribution of safety related information. A club or hotel should not be given as the address unless the applicant resides there permanently.
- (iii) The UK Register of Civil Aircraft is available to the public, including via the CAA website, and includes the names and addresses of registered owners of aircraft.
- (iv) **The owner or charterer should sign personally;** where more than one person is shown as owner (see Note (i)) each person should sign. In the case of a Body Corporate or Undertaking, a Director, Secretary or other authorised officer of the company should sign, stating the position he holds, and a covering letter should be attached to the application giving the names of all such authorised officers.
- (v) The attention of applicants wishing to register aircraft is drawn to Section 37 of the British Nationality Act, 1981 which states that the phrase ‘Commonwealth citizen’ (see Section 11c) includes British dependent territories citizens, British overseas citizens and British subjects.
- (vi) Microlight aeroplane means an aeroplane designed to carry not more than two persons which has:
  - (a) a maximum total weight authorised not exceeding:
    - 300 kg for a single seat landplane, (or 390 kg for a single seat landplane for which an individual United Kingdom permit to fly or certificate of airworthiness was first in force prior to 1st January 2003), or
    - 450 kg for a two seat landplane, or
    - 330 kg for a single seat amphibian or floatplane, or
    - 495 kg for a two seat amphibian or floatplane, and
  - (b) either a wing loading at the maximum weight authorised not exceeding 25 kg per square metre or a stalling speed at the maximum weight authorised not exceeding 35 knots calibrated airspeed.
- (vii) The date of birth of individuals registering aircraft is being requested in order to standardise the UK Register database with the Personnel Licensing database and avoid duplicate records.
- (viii) The attention of all persons completing and signing this form is drawn to the importance of ensuring that the entries are correct. The making of a false statement for the purpose of procuring the issue of a Certificate of Registration is an offence under the Air Navigation Order 2000.**

**TABLE A GENERAL CLASSIFICATION OF AIRCRAFT ACCORDING TO PART A OF SCHEDULE 2 TO AIR NAVIGATION ORDER 2000**  
(See Section 1(b) of form)

1	2	3	4
Aircraft	Lighter than air aircraft	Non-power driven	Free Balloon Captive Balloon
		Power driven	Airship
	Heavier than air aircraft	Non-power driven	Glider Kite
		Power driven (flying machines)	Aeroplane (Landplane) Aeroplane (Seaplane) Aeroplane (Amphibian) Aeroplane (Self-launching Motor Glider) Rotorcraft (Helicopter) Rotorcraft (Gyroplane)

**TABLE B CHARGES FOR THE ISSUE OF A CERTIFICATE OF REGISTRATION**

*(See Section 1 of form)*

*Valid from 1 April 2004 until 31 March 2005:*

Cheques and postal orders must be made payable to the Civil Aviation Authority (not CAA), or complete details below for payment by credit or debit card.

	£
Balloon	50.00
Unpowered glider	50.00
Microlight aircraft	50.00
Any other aircraft having a maximum weight	
Not exceeding 15 000 kg	50.00
Exceeding 15 000 kg	100.00
Out of sequence registration <i>(in addition to registration fee)</i> in the case of any aircraft	160.00
Charge for a replacement copy of a Certificate of Registration	39.00

Aircraft may be allocated any four letter sequence which is either not in use, or has not previously been used, except for certain reserved groups of letters. Owners should note that registration marks cannot be transferred from one aircraft to another, although it is possible for an aircraft to be given a different set of marks subject to certain conditions. For details please contact the Aircraft Registration Section, our e-mail address is [aircraft.reg@caa.co.uk](mailto:aircraft.reg@caa.co.uk)

I wish to pay by Visa/Mastercard/Eurocard/Switch/Delta/Maestro, the charge specified in the current CAA Scheme of Charges, please charge to my account.

Card number Issue no

<input type="text"/>	<input type="text"/>
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Security code (on reverse of card) Start Date Expiry Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Signature

Name on card (BLOCK CAPITALS)

Card Holder's Address

Postcode